

CALL TO ORDER, ROLL CALL AND PLEDGE

The November 21, 2017, Regular Business Meeting of the Monroe City Council was called to order by Mayor Pro Tem Jeff Rasmussen at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis¹, Gamble², Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Ginnard, Haley, Hasart, Knight, Quenzer, Rozzano, Swanson, and Warthan; and City Attorney Daniel P. Kenny.

The Pledge of Allegiance was led by Councilmember Kamp.

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation: Snohomish Health District

Mr. Jeff Ketchel, Administrator, presented information regarding the Snohomish Health District, including: a review of the previous year's activities/transitions, Snohomish County/Snohomish Health District merger discussions; modernization; Chief Health Strategist; funding sustainability; and a focus on the opioid epidemic. Discussion ensued regarding funding and per capita contributions from cities within Snohomish County; the 2018 Health District Budget; and opioids.

2. Presentation: Downtown Monroe Association Quarterly Report & Funding

Ms. Joie Worthen, Executive Director, presented information on the Downtown Monroe Association, including: the 2017 Second Quarterly Report (events/activities from June through September); the Swift Quest Program; the Monroe Hoedown; and upcoming events. Discussion ensued regarding downtown Monroe and upcoming events.

COMMENTS FROM CITIZENS

The following persons spoke regarding AB17-187/WATV regulations: Mr. Ted Jackson, Ms. Linda Driscoll, Mr. Todd Strickler, Mr. Patrick Daniels, Mr. Austin Finch.

CONSENT AGENDA

Councilmember Cudaback requested Consent Agenda Items No. 4, 5, and 6 be pulled from the consent agenda and addressed separately.

¹ CLERK'S NOTE: Councilmember Davis arrived at approximately 7:23 p.m. during Presentation No. 1.

² CLERK'S NOTE: Councilmember Gamble arrived at approximately 7:06 p.m. during Presentation No. 1.

1. Approval of the Minutes; November 14, 2017, Regular Business Meeting/Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 88292 through 88428, and ACH/ACH P-Card/EFT Payments, in a total amount of \$1,993,955.67*)
3. AB17-180: Authorize Mayor to Sign Professional Services Agreement with the Downtown Monroe Association
4. AB17-181: Authorize Mayor to Sign Addendum No. 2 to Consultant Agreement with Green Light Strategies for State Lobbyist/Public Affairs Representative Services
5. AB17-182: Authorize Mayor to Sign Consultant Agreement with Stowe Development & Strategies for North Kelsey Property Marketing/Sales Services
6. AB17-183: Authorize Mayor to Sign Agreement with Mara J. Rozzano, Monroe Municipal Court Judge
7. AB17-184: Confirmation of Appointment - Mara J. Rozzano, Municipal Court Judge
8. AB17-185: Approval of Water Connection Request
9. AB17-186: Ordinance No. 027/2017, Approving Currie Farms Final Plat/Planned Residential Development; First/Final Reading

Councilmember Gamble moved to approve Consent Agenda Item Nos. 1 through 3 and 7 through 9;³ the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (7-0).

4. AB17-181: Authorize Mayor to Sign Addendum No. 2 to Consultant Agreement with Green Light Strategies for State Lobbyist/Public Affairs Representative Services

Ms. Deborah Knight, City Administrator, provided background information on AB17-181, the proposed addendum, potential alternatives, and next steps - issuing a RFP (request for proposals) for these services in 2018 for on-going services. Discussion ensued regarding cost of services, the 2018 (short) legislative session, and the RFP process.

Councilmember Cudaback moved to authorize the Mayor to sign Addendum No. 2 to the Consultant Agreement with Green Light Strategies, Inc. for State Lobbyist/Public Affairs Representative Services; and expressly authorize any further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (7-0).

5. AB17-182: Authorize Mayor to Sign Consultant Agreement with Stowe Development & Strategies for North Kelsey Property Marketing/Sales Services

Ms. Knight provided background information on AB17-182, the proposed agreement with Stowe Development & Strategies, and scope of work. Discussion ensued regarding

³ CLERK'S NOTE: Consent Agenda items approved through this motion included: Minutes; AP Checks/ACH Payments; Agenda Bill Nos. 17-180, 17-184, 17-185, and 17-186.

scope of work and fees, budget, the real estate brokerage RFP/hiring process, and marketing/packaging of North Kelsey properties.

Councilmember Gamble moved to authorize the Mayor to sign the Consultant Agreement with Stowe Development & Strategies for North Kelsey Property Marketing/Sales services; and expressly authorize any further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

6. AB17-183: Authorize Mayor to Sign Agreement with Mara J. Rozzano, Monroe Municipal Court Judge

Mr. Ben Warthan, Human Resources Director, provided background on AB17-183 and the proposed agreement with Mara J. Rozzano as Monroe Municipal Court Judge. Discussion ensued regarding the contract term, cost, and forthcoming strategic analysis of the Monroe Municipal Court.

Councilmember Cudaback moved to authorize the Mayor to sign the Municipal Judge Contract with Mara J. Rozzano; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Hanford.

Mr. Warthan responded to an inquiry regarding cost increases over the term of the contract.

On vote,

Motion carried (7-0).

City Clerk Elizabeth Adkisson read Ordinance No. 027/2017 into the record; and administrated the Oath of Office for the Honorable Mara J. Rozzano, Monroe Municipal Court Judge.

UNFINISHED BUSINESS

1. AB17-187: Discussion: WATV Code Regulations

Police Chief Tim Quenzer provided background information on AB17-187/WATV code regulations and responded to questions raised by Council at the October 10, 2017, Council Meeting. Discussion ensued regarding minimum age requirements, licensing, insurance requirements, enforcement of WATV use, community feedback received in support of allowing WATV use within City limits, data from Washington cities with allowed WATV use, safety, code regulations/limitations, and consulting with the Monroe School District regarding school-age users.

City Council referred the matter to the City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee for further discussion on proposed regulations allowing WATV use within City limits.

NEW BUSINESS

- 1. AB17-188: Ordinance No. 028/2017, Adopting 2018 Budget; First Reading

Ms. Becky Hasart, Finance Director, provided background information on AB17-188 and the proposed ordinance adopting the 2018 Budget.

Councilmember Hanford moved to accept as first reading Ordinance No. 028/2017, adopting the budget for the fiscal year ending December 31, 2017; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (7-0).

- 2. AB17-189: Ordinance No. 029/2017, Amending Appendix D: Transportation Plan of the 2015–2035 Monroe Comprehensive Plan; First Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB17-189 and the proposed ordinance amending the Transportation Plan portion of the 2015–2035 Monroe Comprehensive Plan to incorporate Kelsey/Blueberry intersection improvements.

Councilmember Kamp moved to accept as first reading Ordinance No. 029/2017, amending and updating Appendix D: Transportation Plan by incorporating the Kelsey/Blueberry intersection improvements; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Davis. On vote,

Motion carried (7-0).

FINAL ACTION

- 1. AB17-190: Approval of 2018 Council Meetings Schedule

Ms. Knight provided background information on AB17-190 and the proposed 2018 City Council Meeting Schedule – including potential cancellations – and noted the schedule may be further amended during 2018, as needed.

Councilmember Davis moved to approve the 2018 Council Meeting Schedule, as proposed; including all regular business/study session meetings presented as ‘cancelled’ and ‘potential cancellations’ as officially cancelled; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

COUNCILMEMBER REPORTS

- 1. ~~City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee~~ - **CANCELLED**

Mayor Pro Tem Rasmussen noted the cancellation of the November 21, 2017, City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee Meeting.

2. Individual Reports

Councilmember Gamble commented on Monroe High School football and wished all a 'Happy Thanksgiving.'

Councilmember Kamp wished all a 'Happy Thanksgiving' and noted he will be absent from the December 5, 2017, Council Meeting.

Councilmembers Davis, Hanford, Cudaback, Rasmussen, and Scarboro, also wished all a 'Happy Thanksgiving.'

STAFF/DEPARTMENT REPORTS

1. Community Development Update

Mr. Swanson noted the update included in the meeting materials and reported on a meeting with Snoqualmie Valley Transportation regarding proposed service expansion to Monroe residents.

2. Parks & Recreation Update

Mayor Pro Tem Rasmussen noted the report included in the meeting materials and reminded Council of the upcoming Light Up Monroe event, Sunday, November 26, 2017.

3. Finance Update

Ms. Hasart noted the report included in the meeting materials and the tentative date for the first 2019 City Council Finance and Human Resources Committee – Tuesday, January 9, 2018, 6 p.m.

4. Individual Reports

Mr. Warthan noted Council email accounts should be fully functioning.

Chief Quenzer noted the Monroe Police Departments 'Movember' fundraiser.

MAYOR/ADMINISTRATIVE REPORTS

1. Mayor Report/Monroe This Week *(November 17, 2017, Edition No. 45)*

Mayor Pro Tem Rasmussen noted the inclusion of Monroe This Week, VIII, Edition No. 45, in the agenda packet.

2. City Administrator Report

Ms. Knight noted the cancellation of the November 28, 2017, Monroe City Council Regular Business Meeting, reviewed the draft agenda for the December 5, 2017, Council Meeting, the extended agenda, and additions/edits thereto.

Councilmember Kamp noted he would like to serve on the 2019 Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee.

EXECUTIVE SESSION

- 1. Collective Bargaining [RCW 42.30.140(4)(a) - 10 minutes]
- 2. Pricing of Property [RCW 42.30.110(1)(c) - 5 minutes]

Ms. Knight stated the Council would recess into executive session for approximately fifteen minutes to discuss Collective Bargaining [RCW 42.30.140(4)(a)] and the Pricing of Property [RCW 42.30.110(1)(c)]; and read the appropriate citations into the record.

The meeting recessed into executive session at 8:43 p.m.; the session was extended for an additional 20 minutes; and meeting reconvened at 9:22 p.m.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Gamble to adjourn the meeting. On vote,

Motion carried (7-0).

MEETING ADJOURNED: 9:22 p.m.



 Geoffrey Thomas, Mayor



 Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of December 5, 2017.