

**CITY OF MONROE
RESOLUTION NO. 019/2017**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONROE, WASHINGTON, AMENDING THE CITY OF
MONROE MASTER FEE SCHEDULE, AND FEES, FINES,
PENALTIES, INTEREST AND CHARGES FOR 2017

WHEREAS, the City Council of the City of Monroe has determined that it is in the best interests of the City of Monroe to provide a single, efficient, and convenient listing of all fees, fines, penalties, interest, and charges for permits, licenses, services, applications and filing fees; and

WHEREAS, such a listing better facilitates the updating and uniform review of all such fees, fines, penalties, interest and charges on a periodic basis; and

WHEREAS, previous resolutions provide for fees that require review from time to time; and

WHEREAS, the Master Fee Schedule of Fees, Fines, Penalties, Interest and Charges for 2017 were adopted through Resolution No. 022/2016, and amended through Resolution No. 016/2017; and

WHEREAS, through Engrossed House Bill 1595, effective July 23, 2017, the Washington State Legislature authorized the imposition of fees for the provision of records in an electronic format, codified at RCW 42.56.120, Charges for copying; and

WHEREAS, RCW 42.56.120 provides that an agency need not calculate the actual costs it charges for providing public records if the agency has rules or regulations declaring the reasons for doing so would be unduly burdensome; and

WHEREAS, to the extent an agency has not determined the actual cost of copying public records, an agency may use the statutory default copy fee schedule set forth in RCW 42.56.120; and

WHEREAS, funds were not appropriated for performing a study to determine actual copying costs; the City lacks the necessary funds and staff resources to conduct a comprehensive study to determine its actual copying costs; and to conduct a study would interfere with the City's other essential agency functions; and

WHEREAS, in accordance with RCW 42.56.120, the City hereby adopts the following rule and deems it unduly burdensome to calculate the actual costs of charges for proving public records, and therefore adopts charges for these services based on the statutory default copy fee schedule set forth in RCW 42.56.120(2)(B)(i)-(v); and

WHEREAS, amendments to the Master Fee Schedule, Schedule G, Miscellaneous Charges, are necessary to come into compliance with RCW 42.56.120.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Findings. The City Council hereby adopts the above recitals and the content of Agenda Bill No. AB17-137 as legislative findings in support of this resolution.

Section 2. Amendment of Master Fee Schedule, Schedule G. The City of Monroe Master Fee Schedule, Schedule G, Miscellaneous Charges, is hereby amended as follows:

Copies – electronic (files/attachments)	\$0.05/four files
Copies – electronic (gigabyte)	\$0.10/gigabyte
Copies – paper (black and white)	\$0.15/page
Copies - paper (color)	\$0.50/page
Copies – scanning [(1 ST -30 PAGES FREE); ADDITIONAL PAGES]	\$0.10[05]/page

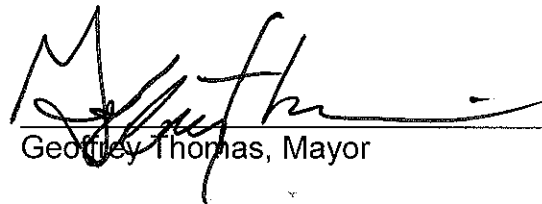
Section 3. Effective Date. The City of Monroe Master Fee Schedule, and fees, fines, penalties, interest, and charges, as amended, will be effective September 12, 2017. It is the express intent of the City Council for the amended fees set forth in Section 2 to apply fully to ongoing public records requests submitted prior to the effective date of this resolution, with respect to any installments thereof that have not yet been produced by that date.

ADOPTED by the City Council of the City of Monroe, at its regular meeting thereof, and APPROVED by the Mayor this 12th day of September, 2017.

Approved: September 12, 2017
Effective: September 12, 2017

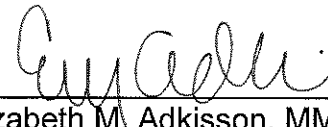
CITY OF MONROE, WASHINGTON

(SEAL)


Geoffrey Thomas, Mayor

ATTEST:

APPROVED AS TO FORM:


Elizabeth M. Adkisson, MMC, City Clerk


J. Zachary Leil, City Attorney