

CALL TO ORDER, ROLL CALL AND PLEDGE

The August 8, 2017, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback¹, Davis, Gamble, Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Ginnard, Haley, Hasart, Moseley, Quenzer, Swanson, and Warthan.

The Pledge of Allegiance was led by Mr. Ethan Ness, Boy Scout Troop 154.

PUBLIC HEARING

1. AB17-123: Resolution No. 018/2017, Declaring Certain Property as Surplus and Authorizing Its Disposition (Water, Sewer, Parks, Facilities, Emergency Management, Operations & Maintenance and Fleet Equipment)

Mr. Brad Feilberg, Public Works Director, provided background information on AB17-123, the required public hearing, and proposed ordinance declaring equipment surplus.

Mayor Thomas opened the public hearing; there were no persons present wishing to speak on AB17-123/Resolution No. 018/2017.

Councilmember Rasmussen moved to close the public testimony portion of the public hearing; the motion was seconded by Councilmember Davis. On vote,

Motion carried (7-0).

Councilmember Rasmussen moved to close the public hearing; the motion was seconded by Councilmember Davis. On vote,

Motion carried (7-0).

Councilmember Rasmussen moved to approve Resolution No. 018/2017, declaring certain real property as surplus and authorizing its disposition (water, sewer, parks, facilities, emergency management, operations & maintenance and fleet equipment); the motion was seconded by Councilmember Davis. On vote,

Motion carried (7-0).

2. PUBLIC HEARING: Ordinance No. 019/2017, Amending MMC 20.10, Park Impact Fees; First Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB17-124 and the proposed ordinance amending Monroe Municipal Code 20.10, Park Impact Fees.

¹ CLERK'S NOTE: Councilmember Cudaback arrived at approximately 7:02 p.m.

Mayor Thomas opened the public hearing; there were no persons present wishing to speak on AB17-124/Ordinance No. 019/2017.

Councilmember Rasmussen moved to close the public testimony portion of the public hearing; the motion was seconded by Councilmember Davis. On vote,

Motion carried (7-0).

Councilmember Rasmussen moved to close the public hearing; the motion was seconded by Councilmember Davis. On vote,

Motion carried (7-0).

General discussion ensued regarding the impact fee calculation methodology and gross demand.

Councilmember Davis moved to accept as first reading Ordinance No. 019/2017, amending MMC 20.10.070(A), the park impact fee for each development activity on which an impact fee is imposed; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (7-0).

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation: Snohomish Conservation District 5-Year Plan / Rates & Charges Proposal

Mr. Monte Marti, Executive Director, Snohomish Conservation District, presented information on the Snohomish Conservation District 5-Year Plan and Rates & Charges Proposal; including: Snohomish Conservation District background information; services provided to City of Monroe (HOA assistance, wetland restoration, youth education, protecting Lake Tye); rate proposal, increased needs for investment (increased pressures on natural resources, urban stormwater retrofits, agricultural engagement, youth education); benefits (more projects on the ground, customized city programming); accountability; advisory boards; and a summary of the rate proposal.

Discussion ensued throughout the presentation regarding the current rates, rates proposal assessment (based on parcel), partnership with Forterra, previous rate increase (2009), customized programs, approval authority for rate proposal, and next steps.

2. Presentation: 2017 Legislative Session/2018 Legislative Discussion

Mr. Bryan Wahl, Green Light Strategies, presented information on the 2017 Legislative Session and upcoming 2018 Legislative Session; including: a legislative session overview; budget overview (operating, transportation, and capital); review of Monroe Legislative Priorities and progress; AWC/City Legislative Issues; and next steps for 2018.

Discussion ensued throughout the presentation regarding the following topics: operating/transportation/capital budgets; the McCleary Decision; legislation passed regarding public defense grant funding, paid family leave, streamlined sales tax, and the Marketplace Fairness Act; the 2017 Monroe Legislative Priorities; and potential issues for the 2018 legislative session.

COMMENTS FROM CITIZENS

There were no persons present wishing to address City Council.

CONSENT AGENDA

1. Approval of the Minutes; July 25, 2017, Regular Business Meeting
2. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35283 through 35312, Direct Deposits, and ACH Payments, in a total amount of \$1,162,444.65*)
3. AB17-125: Authorize Mayor to Sign Amendment No. 1 to Interlocal Government Agreement re In-Service Training Sessions

Councilmember Hanford moved to approve the Consent Agenda; the motion was seconded by Councilmember Rasmussen. On vote,
Motion carried (7-0).

NEW BUSINESS

1. AB17-126: Authorize Mayor to Sign Consultant Agreement for Unified Development Regulations Project

Mr. Swanson provided background information on AB17-126 and the proposed Consultant Agreement for the Unified Development Regulations Project.

Councilmember Hanford moved to authorize the Mayor to sign the Consultant Agreement with BHC Consultants, LLC, in an amount not to exceed \$120,000, for the Unified Development Regulations project; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Rasmussen.

General discussion ensued regarding the proposed project budget and scope of work.

On vote, Motion carried (7-0).

2. AB17-127: Authorize Purchase of Hardware/Software for Electronic Plan Review

Mr. Swanson provided background information on AB17-127 and the proposed purchase of hardware and software for electronic plan review.

General discussion ensued regarding estimated cost savings in staff time and materials and efficiencies gained. Mayor Thomas stated that staff will provide an estimate of the cost savings and bring this item back for Council's consideration at a future Council meeting.

COUNCILMEMBER REPORTS

1.. City Council Legislative Affairs Committee Meeting (*Councilmember Kamp*)

Councilmember Kamp reported on the items discussed at the August 8, 2017, Legislative Affairs Committee Meeting, including: the 2017 Legislative Session/Priorities Recap and draft 2018 Legislative Priorities.

2. Snohomish County Tomorrow Steering Committee Meeting (*Councilmember Scarboro*)

No report was provided at the time of the meeting.

3. Community Transit Board of Directors Meeting (*Councilmember Cudaback*)

No report was provided at the time of the meeting.

4. Snohomish Health District Board of Health Meeting (*Councilmember Rasmussen*)

Councilmember Rasmussen reported on the items discussed at the August 8, 2017, Snohomish Health District (SHD) Board of Health Meeting, including: the 2018 budget kick-off/overview, Snohomish County/SHD merger issues analysis, opioid usage/overdose data, and prescription drug take back program/drop boxes.

5. Individual Reports

Councilmember Gamble commented on National Night Out and the usage of turf fields/lighting for football.

Councilmember Kamp commented on National Night Out and handed out fliers received to Councilmembers for 'Just Serve.'

Councilmember Davis commented on National Night Out.

Councilmember Rasmussen commented on National Night Out.

Councilmember Hanford commented on National Night Out.

Councilmember Cudaback commented on National Night Out and an upcoming 'Corks and Kegs' event.

Councilmember Scarboro commented on National Night Out.

STAFF/DEPARTMENT REPORTS

1. Police Update

Deputy Police Chief Ken Ginnard noted the update included in the meeting materials, and reported on the following topics: the Community Outreach and Enforcement Team, Pete's Party Pit, New Police Officer (Hannah Snavelly), and National Night Out.

2. Public Works Update

Mr. Feilberg noted the update included in the meeting materials, and reported on upcoming road striping and overlay projects, and emergency management funding. Discussion ensued regarding access to Fairfield Park and landscaping maintenance on Tjerne Place and along portions of U.S. Hwy 2.

3. Individual Reports

Mr. Mike Farrell, Parks & Recreation Director, reported on the following items: Downtown furniture, Movies under the Moon, Lake Tye Triathlon, 'Corks and Kegs' event, 'Wings and Wheels' event, Farmer's Market, and regular Lake Tye water quality testing.

MAYOR/ADMINISTRATIVE REPORTS1. Monroe This Week (*August 4, 2017, Edition No. 31*)

Mayor Thomas noted the inclusion of Monroe This Week, Edition No. 31, in the agenda packet and reported on National Night Out.

2. Cancellation of August 15, 2017, Regular Business Meeting

Mr. David Moseley, Interim City Administrator, thanked the Mayor, City Council, and staff for their assistance during his term as Interim City Administrator, and noted the new City Administrator, Ms. Deborah Knight, will be starting August 14, 2017. The Mayor and Councilmembers offered their appreciation for Mr. Moseley's leadership, wisdom, patience, and professionalism during the transition.

Mr. Moseley noted there were no items listed for the August 15, 2017, Regular Business Meeting.

Councilmember Kamp moved to cancel the Monroe City Council Regular Business Meeting of Tuesday, August 15, 2017; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (7-0).

3. Draft Agenda for August 22, 2017, Regular Business Meeting

Mr. Moseley reviewed the draft agenda for the August 22, 2017, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto.

EXECUTIVE SESSION

1. Pricing of Property [RCW 42.30.110(1)(c)] - 15 minutes
Mayor Thomas stated the Council would recess into executive session for approximately fifteen minutes to discuss the Pricing of Property [RCW 42.30.110(1)(c)]; and read the appropriate citation into the record.

The meeting recessed into executive session at 9:08 p.m.; the session was extended for an additional eleven minutes; and the meeting reconvened at 9:24 p.m.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Hanford to adjourn the meeting. On vote,
Motion carried (7-0).

MEETING ADJOURNED: 9:24 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of August 22, 2017.