

**CITY OF MONROE
PLANNING COMMISSION MINUTES
Monday, May 22, 2017**

The regular meeting of the Monroe Planning Commission was held on **Monday, May 22, 2017 at 7:00 p.m.**, in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

CALL TO ORDER

Chair Tuttle called the meeting to order at 7:05 p.m.

ROLL CALL

Planning Commission Secretary Kim Shaw called the roll.

Commissioners Present: Chair Tuttle, Commissioner Bull, Commissioner Duerksen, Commissioner Fisher, Commissioner Jensen, Commissioner Rousey and Commissioner Stanger

Staff Present: Community Development Director Ben Swanson, Public Works Director Brad Feilberg, Senior Planner Anita Marrero and Secretary Kim Shaw

COMMENTS FROM CITIZENS

NONE

APPROVAL OF MINUTES

A. April 24, 2017

Commissioner Bull moved to accept the April 24, 2017 meeting minutes as revised. Seconded by Commissioner Rousey. Motion carried 7/0

B. May 8, 2017

Commissioner Duerksen moved to accept the May 8, 2017 meeting minutes as written. Seconded by Commissioner Bull. Motion carried 7/0.

PUBLIC HEARING

A. Proposed Code Amendment (CPA2017-09) Chapter 18.70 – Marijuana Related Uses

Chair Tuttle opened the public hearing for proposed code amendments of Chapter 18.70 (CPA2017-09) Marijuana Related Uses

Senior Planner, Anita Marrero, briefed the Commissioners on this proposal explaining the process and proposed schedule for the Commissioners. The June 12th meeting will be intended for Planning Commission to discuss their recommendation to present to City Council.

General discussion continued with clarifications of proposed schedule dates.

Commissioner Rousey moved to close the public testimony portion of the public hearing. Seconded by Commissioner Jensen. Motion carried 7/0.

Commissioner Stanger moved to close the public hearing. Seconded by Commissioner Bull. Motion carried 7/0.

Commissioner Stanger moved to direct staff to prepare Findings of Fact and Conclusions for recommendation to City Council. Seconded by Commissioner Jensen. Motion carried 7/0.

OLD BUSINESS

NONE

NEW BUSINESS

A. Proposed Code Amendment (CPA2017-10) Chapter 14.01 – Flood Hazard Area Regulations

Public Works Director, Brad Feilberg, briefed the Commissioners on requirements that resulted from an audit of the National Flood Insurance Program of which the City is a participant. The Washington State Department of Ecology requested that the City amend its Floodplain Regulation to conform to the requirements of the program. He explained the proposed amendments and the process that will be followed.

WORKSHOP

Short Course Training Videos on the following topics:

- A. Legal Framework for Planning
- B. Constitutional issues in Planning

Director Swanson explained to the Commissioners that these two videos are a part of a series intended to assist Planning Commissioners, Planners, etc. of knowledge of Washington State laws.

General discussion continued with Director Swanson further explaining some of the topics that were presented on the videos, quoting examples of various case laws relating to the subjects.

DISCUSSION BY COMMISSIONERS AND STAFF

Director Swanson briefed the Commissioners that City Clerk, Elizabeth Adkisson, will be attending the next meeting to present an overview of current parliamentary procedures.

Commissioner Jensen inquired about the status of the Downtown Commercial code amendments. Director Swanson stated that the council had their first reading and is scheduled for action on May 23rd.

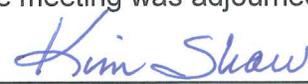
Commissioner Bull stated that he will not be attending the next meeting of June 12th.

ADJOURNMENT

Commissioner Duerksen moved to adjourn the May 22, 2017 Planning Commission meeting. Seconded by Commissioner Jensen. Motion carried 7/0 and the meeting was adjourned at 8:28 p.m.



Bridgette Tuttle
Chair



Kim Shaw
Planning Commission Secretary