

**MONROE TRANSPORTATION BENEFIT DISTRICT
RESOLUTION NO. 001/2017**

**A RESOLUTION OF THE GOVERNING BOARD OF THE
MONROE TRANSPORTATION BENEFIT DISTRICT,
ESTABLISHING A MATERIAL CHANGE POLICY**

WHEREAS, RCW 36.73 and RCW 35.21.255 authorize the City of Monroe to establish a Transportation Benefit District within the City's jurisdiction for the purpose of acquiring, constructing, improving, providing, and funding transportation improvements within the district that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels; and

WHEREAS, City of Monroe Ordinance No. 006/2012 established the Monroe Transportation Benefit District ("District") as authorized by RCW 35.21.225 and subject to the provisions of RCW 36.73; and

WHEREAS the members of the City Council, acting ex officio and independently, constitute the governing body ("Board") of the Monroe Transportation Benefit District; and

WHEREAS pursuant to RCW 36.73.160 the Board of the Monroe Transportation Benefit District shall develop a material change policy to address major plan changes that affect project delivery or the ability to finance the plan, and address material changes to cost, scope, and schedule; the level of change that will require Board involvement, and how the Board will address those changes.

NOW, THEREFORE, THE GOVERNING BOARD OF THE MONROE TRANSPORTATION BENEFIT DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Material Change to Cost. In the event an approved transportation improvement project exceeds its original cost by more than twenty percent (20%), the Board shall hold a public hearing to solicit comments from the public regarding how the cost change should be resolved.

Section 2. Material Change to Scope. In the event the scope of a transportation improvement project materially changes from that originally anticipated at project approval, District staff will consult with the Board Chair about the scope of such changes. The Board Chair shall determine whether or not to convene a special meeting of the Board for discussion. If the scope change will result in an increase in cost by more than twenty percent (20%), the Board shall hold a public hearing to solicit comments from the public regarding how the change of scope should be resolved.

Section 3. Material Change to Schedule. In the event the schedule of a transportation improvement materially changes in a way that significantly impacts other District projects for funding, or schedule changes exceed three hundred and sixty five (365) days, District staff shall consult with and review such changes with the Board Chair who shall convene a meeting of the District for discussion. In the event that the schedule

change of a transportation improvement project will result in an increase in cost by more than twenty percent (20%), the Board shall hold a public hearing to solicit comments from the public regarding how the schedule change should be resolved.

Section 4. Definition of Material Change. Material change as used in Sections 2 and 3 above shall be defined as a change, knowledge of which would more likely than not have affected the Board's decision regarding the project. The Board Chair shall have the authority to determine whether material changes have occurred that require a meeting of the District.

PASSED by the Board of the Monroe Transportation Benefit District, Monroe, Washington, at a special open public meeting thereof held on the 6th day of June, 2017.

MONROE TRANSPORTATION BENEFIT DISTRICT


(SEAL)

By:


Chairperson

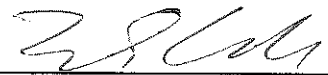
ATTEST:

By:


Elizabeth M. Adkisson, MMC, City Clerk

APPROVED AS TO FORM:

By:


J. Zachary Lell, City Attorney