

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The April 4, 2017, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:03 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis<sup>1</sup>, Gamble, Hanford, Kamp<sup>2</sup>, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Ginnard, Hasart, Moseley, Quenzer, Swanson, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Mayor Thomas.

**PUBLIC HEARING**

1. AB17-061: PUBLIC HEARING - East Monroe Interim Zoning Extension; Ordinance No. 007/2017; First Reading

Mr. Zach Lell, City Attorney, provided background information on AB17-061 and the proposed ordinance extending the East Monroe Interim Zoning.

Mayor Thomas opened the public hearing. No persons were present wishing to speak during the citizen testimony portion of the public hearing.

Councilmember Gamble moved to close the citizen testimony portion of the public hearing; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (7-0).

Councilmember Gamble moved to close the public hearing; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

Councilmember Gamble moved to accept as first reading Ordinance No. 007/2017, extending for an additional six month period, interim zoning originally adopted under Ordinance No. 003/2016 and subsequently extended under Ordinance No. 016/2016; formally expressing the City Council's acknowledgement and intent regarding the continued designation of the East Monroe Area as Limited Open Space following the Growth Management Hearings Board's decision in CPSGMHB Case No. 14-3-0006c; adopting findings; providing for severability and establishing an effective date; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (7-0).

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<sup>1</sup> CLERK'S NOTE: Councilmember Davis arrived at approximately 7:06 p.m.

<sup>2</sup> CLERK'S NOTE: Councilmember Kamp departed at approximately 7:56 p.m.

**COMMENTS FROM CITIZENS**

The following person spoke regarding AB17-063/Snohomish Health District per capita funding request and Health District services: Mr. Jeff Ketchell.

**CONSENT AGENDA**

1. Approval of the Minutes; March 21, 2017, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 87793 through 87826 and ACH/EFT Payments in a total amount of \$185,712.40*)
3. AB17-062: Authorize Mayor to Sign 2017 Concessionaire Agreement

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Kamp. On vote,  
Motion carried (7-0).

**UNFINISHED BUSINESS**

1. AB17-063: Snohomish Health District – Proposed Interlocal Agreement re Per Capita Funding Request

Mr. David Moseley, Interim City Administrator, provided background information on AB17-063 and the proposed interlocal agreement regarding \$1.00 per capita funding for the Snohomish Health District.

Councilmember Rasmussen moved to authorize the Mayor to sign the interlocal agreement with Snohomish Health District allocating funding of \$1.00 per capita; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Cudaback.

Councilmember Gamble noted his opposition to the proposed interlocal agreement and Health District funding proposal.

On vote, Motion carried (5-2);  
Councilmember Gamble and Kamp opposed.

Councilmember Kamp noted his opposition to the proposed funding strategy.

**NEW BUSINESS**

1. AB17-064: Ordinance No. 008/2017, Amending Monroe Municipal Code re Notification, Publishing, and Appeal Timelines; First Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB17-064 and the proposed ordinance amending the Monroe Municipal Code regarding notification, publishing, and appeal timelines; and noted a proposed substitution ordinance due to typographical errors.

Councilmember Hanford moved to accept as first reading Ordinance No. 008/2017(SUB), amending sections 17.12.030, 17.30.070, 20.12.080, 21.40.020, 21.60.010, and 21.60.020 of the Monroe Municipal Code related to permit processing notification; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Rasmussen.

General discussion ensued regarding the proposed amendments and definitions.

On vote, Motion carried (7-0).

2. AB17-065: Authorize Additional 0.5 Full Time Employee (FTE) for Community Development (Planning Permit Technician)

Mr. Ben Warthan, Human Resources Director, and Mr. Swanson provided background information on AB17-065 and the proposed additional 0.5 FTE, Planning Permit Technician. General discussion ensued regarding the proposed addition and budgeting.

Councilmember Hanford moved to authorize the addition of a 0.5 Full Time Employee for Community Development (Planning Permit Technician); the motion was seconded by Councilmember Cudaback.

Discussion continued regarding the current part time position, transition to a temporary full time position, funding, benefits to the position versus hiring a consultant, and reassessment of the position at the end of 2017.

On vote, Motion carried (7-0).

## **COUNCILMEMBER REPORTS**

- 1.. City Council Finance & Human Resources Committee Meeting

Councilmember Hanford reported on the items discussed at the April 4, 2017, City Council Finance & Human Resources Committee Meeting, including: selection of the 2017 Chair (Hanford), Republic Services Call Data, and potential committee review of monthly financials.

2. Snohomish County Tomorrow Steering Committee

Councilmember Scarboro reported on the items discussed at the previous Snohomish County Tomorrow Steering Committee Meeting, including: Sound Transit 3 (ST3), transportation projects/funding, and Vision 2040.

3. Individual Reports

Councilmember Gamble commented on meeting with Police Chief Tim Quenzer, Police Department calls for service, Monroe Little League Baseball, Tip-a-Cop event, and Screenagers screening; and thanked local school administrators and the Police Department for their service and response to an incident at Monroe High School.

Councilmember Rasmussen commented on a food and security seminar attended and the East County Job Fair.

Councilmember Hanford commented on the State of the County Address, Celebration of Life for Donnetta Walser, Screenagers, and Tip-a-Cop.

Councilmember Cudaback commented on Screenagers and Donnetta Walser's Celebration.

Councilmember Scarboro commented on the Tip-a-Cop event.

**STAFF/DEPARTMENT REPORTS**

1. Finance Update

Ms. Becky Hasart, Finance Director In-Waiting, noted the update included in the meeting materials, and reported on revenues, expenditures, and other Finance Department items of note.

2. Police Update

Deputy Police Chief Ken Ginnard noted the update included in the meeting materials, and reported on March 2017 significant arrests/events, general program/events, and encampments clean-up.

3. Individual Reports

Mr. Mike Farrell, Parks & Recreation Director, provided an update on the Lake Tye Park Playground Equipment project.

Mr. Swanson reported on code enforcement and education regarding signage in Downtown Monroe; and upcoming code amendments to create a unified development code. Discussion ensued regarding the proposed code updates.

Ms. Hasart reported on the upcoming Spring Clean-Up Event (May 13, 2017, 9 a.m. to 1 p.m., Monroe High School).

Mr. Farrell noted the upcoming Community Easter Egg Hunt (April 15, 2017, 10 a.m., Lake Tye Park).

Police Chief Tim Quenzer reported on the estimated start date for the embedded social worker and Donnetta Walser's Celebration of Life.

**MAYOR/ADMINISTRATIVE REPORTS**

Mr. Moseley provided an update on Snohomish County transportation projects, ST3/funding, and the quarterly All City Meeting.

1. Monroe This Week (*March 31, 2017, Edition No. 13*)

Mayor Thomas noted the inclusion of Monroe This Week, March 31, 2017, Edition No. 13, in the agenda packet and reported on the followings items: tornado in Monroe, Screenagers documentary, incident at Monroe High School and Police and School District response thereto.

2. Lobbyist Report – Green Light Strategies

Mr. Moseley noted the Lobbyist Report included in the packet and provided an update on proposed state budgets and potential funding effects on the City.

3. Draft Agenda for April 11, 2017, Regular Business Meeting

Mr. Moseley reviewed the draft agenda for the April 11, 2017, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto. Councilmember Gamble noted he will be absent from the April 11, 2017, Meeting.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Gamble to adjourn the meeting. On vote,  
Motion carried (6-0).

**MEETING ADJOURNED: 8:46 p.m.**

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of April 11, 2017.*