

CALL TO ORDER, ROLL CALL AND PLEDGE

The January 10, 2017, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Davis¹, Gamble, Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Baker, Farrell, Moseley, Nelson, Peterson, Quenzer, Restall, Smoot, and Warthan.

The Pledge of Allegiance was led by Mayor Thomas.

Mayor Thomas noted, without objection, the excused absence of Councilmember Cudaback. No objections were noted.

SPECIAL ORDERS OF THE DAY

Mayor Thomas noted, without objection, the addition of 'Special Orders of the Day' to the agenda. No objections were noted.

1. Presentation of the Key to the City to Ms. Chris Hendrickson

Mayor Thomas recognized Ms. Chris Hendrickson, Reporter, Monroe Monitor, for her work and commitment to the City of Monroe; and presented Ms. Hendrickson with a key to the City, as she moves on to other opportunities. Councilmembers shared stories, noted their appreciation, and wished Ms. Hendrickson best wishes in her future endeavors.

ANNOUNCEMENTS/PRESENTATIONS

1. State Auditor's Office, Exit Conference

Ms. Kristina Baylor, Audit Manager, State Auditor's Office, along with Ms. Sarrah Superville, Audit Lead – City of Monroe, and Mr. Anthony Squires, Audit Lead – Monroe Transportation Benefit District (TBD), facilitated the Exit Conference regarding the City of Monroe 2015 Accountability and Financial Statement Audits, and the 2015 Monroe TBD Accountability Audit. Ms. Baylor responded to a Council inquiry regarding best practices and audit recommendations.

1. AB17-001: Confirmation - Finance Director Appointment

Mr. Ben Warthan, Human Resources Director, provided background information on AB17-001 and the proposed appointment of Ms. Rabecca Hasart as Finance Director.

Councilmember Kamp moved to confirm the appointment of Ms. Rabecca Hasart as Finance Director; effective May 1, 2017; the motion was seconded by Councilmember Gamble.

¹ CLERK'S NOTE: Councilmember Davis arrived at approximately 7:08 p.m. during Special Orders of the Day.

Mayor Thomas provided background information on the application and interview process. Ms. Hasart introduced herself to the City Council and stated she is looking forward to working for, and relocating to, the City of Monroe.

On vote,

Motion carried (6-0).

City Clerk Elizabeth Smoot administered the Oath of Office for Ms. Hasart.

2. AB17-002: Confirmation - Interim Community Development Director

Mayor Thomas provided background information on AB17-002 and the proposed appointment of Mr. Brad Feilberg, Public Works Director, as Interim Community Development Director.

Councilmember Rasmussen moved to confirm the appointment of Mr. Brad Feilberg as Interim Community Development Director; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

COMMENTS FROM CITIZENS

The following person spoke regarding their experiences working for the Monroe Monitor and reporting on City of Monroe matter: Ms. Chris Hendrickson.

CONSENT AGENDA

1. Approval of the Minutes; December 20, 2016, Regular Business Meeting
2. ~~Approval of AP Checks and ACH Payments~~
3. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35050 through 35082, Direct Deposits, and ACH AP Payments in a total amount of \$1,146,807.67*)
4. AB17-003: Award Bid No. 2017-01/Approve Resolution No. 001/2017, Declaring Certain Property as Surplus and Authorizing Its Disposition (Police Department Motorcycle)

Mayor Thomas noted that Consent Agenda Item No. 2 was pulled from the agenda.

Councilmember Hanford moved to approve item nos. 1, 3, and 4 of the Consent Agenda; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

UNFINISHED BUSINESS

1. AB17-004: Discussion: 191st Extension – Options & Pros/Cons

Mr. Scott Peterson, Public Works Division Manager – Design & Construction, presented information on the potential extension of 191st Avenue SE; including: four potential alignments (Concepts A through D), road section design options, key points of each Concept (layout, design, cost estimate, road section options, and additional factors for

consideration), challenges, and cost summary. Mr. Peterson stated an open house would be held Thursday, January 26, 2017, to gather feedback from the public on these options.

General discussion ensued throughout the presentation regarding Concepts A through D, expected traffic flow, pedestrian and bicycle access, coordination with WSDOT, US2 Bypass-right-of-way, grading, and project funding sources.

NEW BUSINESS

1. AB17-005: Ordinance No. 001/2017, Amending MMC 18.88, Commute Trip Reduction (CTR); First Reading

Ms. Shana Restall, Senior Planner, provided background information on AB17-005 and the proposed amendments to MMC 18.88, Commute Trip Reduction.

Councilmember Kamp moved to accept as first reading Ordinance No. 001/2017, updating and clarifying the City's Commute Trip Reduction Regulations by amending Monroe Municipal Code Chapter 18.88 [Commute Trip Reduction (CTR)] to ensure consistency with the State CTR Plan 2015-2019 and applicable Community Transit goals and targets; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

FINAL ACTION

1. AB17-007: Ordinance No. 002/2017, Amending MMC Title 18; First/Final Reading

City Clerk Smoot provided background information regarding AB17-007, the proposed ordinance encompassing housekeeping code amendments, and the request to adopt upon first and final reading.

Councilmember Hanford moved to waive Council Rules of Procedure requiring two readings of ordinances; the motion was seconded by Councilmember Davis. On vote,

Motion carried (5-0)².

Councilmember Hanford moved to adopt upon first and final reading Ordinance No. 002/2017, amending Monroe Municipal Code Chapter 18.10 Land use zoning district and district requirements; Chapter 18.82 Site plan review; Chapter 18.84 Planned residential development; and Ordinance no. 022/2016; providing for adoption of low-impact development regulation amendments that were inadvertently omitted from Ordinance no. 022/2016; making other minor, related and non-substantive

² CLERK'S NOTE: Councilmember Kamp was absent from Council Chambers during the vote on the motion to waive Council Rules of Procedure.

code revisions; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Davis. On vote,
Motion carried (6-0).

1. AB17-008: Appoint City Council Representatives to Various Positions, Boards, Committees, and Forums

Ms. Smoot provided background information on AB17-008 and the annual appointments of City Council representatives.

A. Mayor Pro Tempore

Councilmember Hanford moved to appoint Councilmember Gamble as Mayor Pro Tempore for 2017; the motion was seconded by Councilmember Davis.

Councilmember Scarboro nominated Councilmember Rasmussen to serve as Mayor Pro Tempore for 2017. General discussion ensued regarding nomination and appointment procedure for the Mayor Pro Tempore position and 2016 attendance.

On vote, Motion failed (3-3)³.

Mayor Thomas noted this item would be brought back for Council's consideration at the January 17, 2017, meeting.

B. French Creek Flood Control District Joint Board

By Council consensus, Councilmember Kamp was appointed as 2017 representative to the French Creek Control District Joint Board.

C. Snohomish County Tomorrow Steering Committee

By Council consensus, Councilmember Cudaback was appointed as 2017 representative to the Snohomish County Tomorrow Steering Committee; Mayor Thomas noted this item would be brought back for Councilmember Cudaback's confirmation of the appointment on January 17, 2017.

D. Two Councilmembers to review and sign for approval of bills

By Council Consensus, Councilmembers Hanford and Davis were appointed to review and sign bills.

³ CLERK'S NOTE: Procedurally, the City Council contemplated both nominees (Councilmembers Gamble and Rasmussen) and held an election by voice vote; three Councilmembers voted to appoint Councilmember Gamble and three Councilmembers voted to appoint Councilmember Rasmussen. The effective outcome of the election was that the main motion, to appoint Councilmember Gamble as Mayor Pro Tempore for 2017, failed (3-3).

E. Assign Council Legislative Committee Members

By Council consensus, the 2017 City Council Committees membership was assigned as follows:

- 2017 Finance and Human Resources Committee: Councilmembers Cudaback, Gamble, and Hanford.
- 2017 Legislative Affairs Committee: Councilmembers Hanford, Kamp, and Scarboro.
- 2017 Transportation and Planning, Public Works, Parks and Recreation, and Public Safety Committee: Davis, Rasmussen, and Scarboro.

COUNCILMEMBER REPORTS

1. January 5, 2017, Community Transit Board of Director's Meeting (*Councilmember Cudaback*)

No verbal report was provided at the time of the meeting, as Councilmember Cudaback was absent.

2. January 10, 2017, Snohomish Health District Board of Health Meeting (*Councilmember Rasmussen*)

Councilmember Rasmussen reported on the topics discussed at the January 10, 2017, Snohomish Health District Board of Health Meeting, including: budget, chairperson election, position confirmation, and Rucker Building sale/potential financial interest.

3. Individual Reports

Councilmember Gamble wished all a 'happy new year.'

Councilmember Kamp wished all a 'happy new year,' and commented on attendance at the Wagner Swifts Sculpture Dedication.

Councilmember Rasmussen commented on the Wagner Swifts Sculpture and Leadership Snohomish County events attended.

Councilmember Hanford commented on the Wagner Swifts Sculpture and Housing Hope event attended.

Councilmember Scarboro commented on attendance at the Wagner Swifts Sculpture Dedication.

STAFF/DEPARTMENT REPORTS

1. Individual Reports

Mr. Mike Farrell, Parks & Recreation Director, reported on the following topics: 'No Smoking/Vaping' signs received and to be installed in the parks; the Wagner Swifts Sculpture Dedication event, the sixth annual Jayme Biendl Memorial Run (January 29, 2017); and planning meeting attended for TriMonroe 2017.

Mr. Warthan reported on open positions and the application/interview/award process.

Police Chief Tim Quenzer reported on the motorcycles bid process and application received for a medical marijuana retailer. General discussion ensued regarding reporting and recommended business owner action related to graffiti and garbage.

Ms. Smoot reported on open positions on City of Monroe Boards and Commissions and upcoming regional events of interest to the Mayor and City Council.

MAYOR/ADMINISTRATIVE REPORTS

Mr. David Moseley, Interim City Administrator, reported on his acclimation into City of Monroe processes and meetings with City Staff.

1. Monroe This Week (*January 6, 2017, VIII, Edition No. 1*)

Mayor Thomas noted the inclusion of Monroe This Week, VIII, Edition No. 1, in the agenda packet, the new format, and reported on the followings items: Swifts Sculpture Dedication, forthcoming Blueberry/Kelsey Open House event, and downtown budget items – lighting and DMA staffing/Main Street Program.

2. Draft Agenda for January 17, 2017, Regular Business Meeting

Mr. Moseley reviewed the draft agenda for the January 17, 2017, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto.

EXECUTIVE SESSION

1. Collective Bargaining [RCW 42.30.140(4)(a)] – *10 minutes*

Mayor Thomas stated the Council would recess into executive session for approximately ten minutes to discuss Collective Bargaining [RCW 42.30.140(4)(a)]; and read the appropriate citation into the record.

The meeting recessed into executive session at 9:28 p.m., was extended for an additional two minutes, and reconvened at 9:40 p.m.

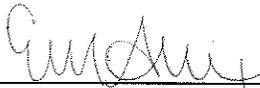
ADJOURNMENT

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Gamble to adjourn the meeting. On vote,
Motion carried (6-0).

MEETING ADJOURNED: 9:41 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Smoot, MMC, City Clerk

Minutes approved at the Regular Business Meeting of January 17, 2016.

