

CALL TO ORDER, ROLL CALL AND PLEDGE

The December 20, 2016, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis¹, Gamble, Hanford², Kamp, Rasmussen, and Scarboro.

Staff members present: Baker, Brazel, Farrell, Nelson, Osaki, Quenzer, Rozzano, Smoot, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Gamble.

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation: 2017 Legislative Session/Priorities

Mr. Bryan Wahl, Green Light Strategies, provided a presentation regarding the 2017 Legislative Session and Monroe Priorities; including: 2017 Legislative Overview; Primary Issues – Budget (Operating, Capital, and Transportation), Taxes, Education (McCleary), and Behavioral Services (housing, mental health); AWC/City Legislative Issues; and Monroe Legislative Engagement.

General discussion ensued throughout the presentation regarding capital requests, recreation conservation grants, and state/federal grant funding. The Mayor and Councilmembers thanked Mr. Wahl for his work the previous year and the presentation.

1. AB16-185: Confirmation of Interim City Administrator Appointment/Authorize Mayor to Sign Contract

Mayor Thomas provided background information on AB16-185 and the proposed appointment of Mr. David Moseley as Interim City Administrator.

Councilmember Hanford moved to confirm the appointment of Mr. David Moseley as Interim City Administrator; and authorize the Mayor to sign the Contract with Prothman for Interim City Administrator Services, and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Rasmussen.

Mr. Moseley introduced himself to the City Council and stated he is looking forward to working with staff, the Mayor, and Council during his interim term.

On vote,

Motion carried (7-0).

City Clerk Elizabeth Smoot administered the Oath of Office for Mr. Moseley.

¹ CLERK'S NOTE: Councilmember Davis arrived at approximately 7:07 p.m. during Presentation No. 1.

² CLERK'S NOTE: Councilmember Hanford arrived at approximately 7:04 p.m. during Presentation No. 1.

COMMENTS FROM CITIZENS

There were no persons present wishing to address the City Council.

CONSENT AGENDA

1. Approval of the Minutes; December 13, 2016, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 87453 through 87505 and ACH/EFT Payments in a total amount of \$1,842,176.24*)

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Kamp. On vote,
Motion carried (7-0).

NEW BUSINESS

1. AB16-186: Resolution No. 021/2016 re Opposition to proposed Marijuana Retailer License 421432-7A

Mr. David Osaki, Community Development Director, provided background information on AB16-186 and the proposed resolution opposing proposed Marijuana Retailer License 421432-7A; specifically noting an error in the property address in the agenda packet materials – the correct address is 17376 West Main Street, Monroe.

General discussion ensued regarding the location, and applicable state and local code regulations.

Councilmember Hanford moved to approve Resolution No. 021/2016, authorizing and directing the Mayor to notify the Washington State Liquor and Cannabis Board of the City's opposition to the issuance of Marijuana License 421432-7A, and to request an adjudicative hearing before any final action on said license application is taken; the motion was seconded by Councilmember Scarboro.

General discussion ensued regarding childcare services provided at a nearby church, and applicability to state regulations/buffers.

On vote, Motion carried (7-0).

FINAL ACTION

1. AB16-187: Resolution No. 022/2016, Amending Fee Schedule for 2017

Mr. Gene Brazel, City Administrator, provided background information regarding AB16-187, the proposed resolution, and fee schedule amendments for 2017.

Councilmember Kamp moved to approve Resolution No. 022/2016, amending the City of Monroe Master Fee Schedule, and fees, fines, penalties, interest and charges for 2017; the motion was seconded by Councilmember Davis.

General discussion ensued regarding proposed amendments regarding Hearing Examiner fees, the associated deposit/payment process, and appeals (no fees proposed).

On vote,

Motion carried (7-0).

COUNCILMEMBER REPORTS

1. ~~City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee (Councilmember Davis)~~ **CANCELLED**

2. Individual Reports

Councilmember Gamble wished all a 'happy holidays' and commented on attendance at the all Monroe schools choir concert.

Councilmember Kamp commented on attendance at the Downtown Monroe Association meeting, wished all a 'happy holidays,' and thanked City Staff for all of their work.

Councilmember Davis thanked the staff and Council for their work and wished Mr. Brazel 'good luck' at his new employment.

Councilmember Rasmussen commented on the Shop with a Cop event, Re-Run event at Lake Tye Park, Snohomish Health District Executive Committee Meeting attended, groundbreaking event at Lake Stevens Boys and Girls Club, and wished all a 'happy holidays.'

3. 2017 Snohomish Health District Representative

Mayor Thomas noted the receipt of the Snohomish Health District's request for correspondence from the City of Monroe certifying the City's 2017 Representative for the Board; and noted response has been requested by January 4, 2017.

Councilmember Gamble moved to direct the Mayor to send a letter to the Snohomish Health District certifying Monroe Councilmember Jeff Rasmussen as the City's representative to the Board for 2017; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (7-0).

2. Individual Reports (*continued*)

Councilmember Hanford thanked the Council, Mayor, and staff for their work; and wished all a 'merry Christmas' and 'happy new year.'

Councilmember Cudaback wished all a 'happy holidays' and thanked the staff and Council for their work in 2016.

Councilmember Scarboro thanked the staff and Council for their work; noted attendance at the funeral for Jim Scott, Monroe School District, School Board; wished all a 'merry Christmas' and 'happy new year;' and thanked Mr. Brazel for all his work with the City of Monroe.

STAFF/DEPARTMENT REPORTS

1. Individual Reports

Mr. Mike Farrell, Parks & Recreation Director, noted that the 'Wagner Swifts' Sculpture Dedication has been set for Saturday, January 7, 2017, 10 a.m., at the corner of Main and Lewis Streets.

Mr. Osaki reported on the following topics: Downtown Monroe Association Meeting, potential new BBQ Restaurant in the downtown area, downtown fee waiver program, downtown lighting grant application, and downtown revitalization strategy/funding plan.

Police Chief Tim Quenzer reported on the Shop with a Cop event and noted that Ms. Donnetta Walser, former Mayor of Monroe, has entered into hospice care.

Mr. Brazel reported on attendance at the SCCIT meeting.

MAYOR/ADMINISTRATIVE REPORTS

1. Monroe This Week (*December 16, 2016, Edition No. 47*)

Mayor Thomas noted the inclusion of Monroe This Week, Edition No. 47, in the agenda packet, and reported on meetings with Green Light Strategies and local legislators regarding SR522 and the upcoming legislative session; thanked City Staff, the community, the Monroe Monitor, and Council for a great year; and wished all a 'merry Christmas' and 'happy new year.'

2. Draft Agenda for January 10, 2017, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the January 10, 2017, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto.

Councilmember Gamble moved to cancel the Tuesday, February 14, 2017, City Council Regular Business Meeting; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (7-0).

SPECIAL ORDERS OF THE DAY

1. Recognition of Service – City Administrator Gene Brazel

Mayor Thomas thanked Mr. Brazel for all his work with the City of Monroe and noted he is a pleasure to work with.

Councilmembers each addressed Mr. Brazel, acknowledging his years of service to the City of Monroe and offering thanks and personal stories in appreciation of his service.

City Attorney Lell thanked Mr. Brazel and noted his appreciation for Mr. Brazel's common sense and integrity.

The Mayor and City Council presented Mr. Brazel a plaque and key to the City in recognition of his service.

Mr. Brazel thanked the City Staff, Mayor, and City Council; and introduced his family and friends in attendance at the meeting.

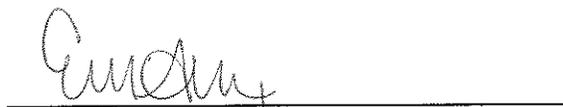
ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Gamble to adjourn the meeting. On vote,
Motion carried (7-0).

MEETING ADJOURNED: 8:40 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Smoot, MMC, City Clerk

Minutes approved at the Regular Business Meeting of January 10, 2016.