

CALL TO ORDER, ROLL CALL AND PLEDGE

The September 13, 2016, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:03 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Hanford¹, Kamp, Rasmussen, and Scarboro.

Staff members present: Brazel, Feilberg, Nelson, Osaki, Quenzer, Smoot, and Warthan.

The Pledge of Allegiance was led by Councilmember Rasmussen².

COMMENTS FROM CITIZENS

The following persons spoke regarding AB16-117/Admission Tax: Mr. Paul Barker and Ms. Kristina Barker.

CONSENT AGENDA

1. Approval of the Minutes; August 23, 2016, Regular Business Meeting
2. Approval of Payroll Warrants and ACH Payments (*Check nos. 34862 through 34900, direct deposits and ACH Payments in a total amount of \$1,135,975.88*)
3. AB16-113: Accept Project - Tjerne Place 2016

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Kamp. On vote,
Motion carried (6-0).

UNFINISHED BUSINESS

1. AB16-114: Discussion: Transfer of Property to Fire District

Mr. Brad Feilberg, Public Works Director, provided background information on AB16-114 and the proposed transfer of property to the Fire District, and noted next steps in the process: a public hearing to be held September 20, 2016, on the property transfer, and associated resolutions and agreements.

General discussion ensued regarding the percentage of distribution should the property be sold in the future, original agreement, charges for services, and maintenance.

EXECUTIVE SESSION

1. Pricing of Property [RCW 42.30.110(1)(c)] – *10 minutes*

¹ CLERK'S NOTE: Councilmember Hanford arrived at approximately 7:08 p.m., just following the Consent Agenda.

² CLERK'S NOTE: The Pledge was led by Councilmember Rasmussen in Councilmember Hanford's stead.

Mayor Thomas noted that, without objection, the Executive Session would be held after Final Action item no. 1. No objections were noted.³

NEW BUSINESS

1. AB16-115: Discussion: Garbage Contract Options

Ms. Dianne Nelson, Finance Director, provided background information on AB16-115 and the draft contract with Republic Services for Garbage Services, noting highlights of the new agreement; and introduced Ms. Janet Prichard, Republic Services.

General discussion ensued regarding terms of the new agreement, including: utility/franchise, customer service improvements, and cost savings to customers.

Councilmember Hanford moved to direct the Mayor and staff to bring forward a final contract for solid waste services with Republic Services, and associated code changes; the motion was seconded by Councilmember Davis.

Discussion continued regarding contract term and renewal language, customer service transition plan, noticing, effective date, billing, recourse/enforcement of non-payment, and service options during an extended absence.

On vote, Motion carried (7-0).

2. AB16-116: Development Review Process Streamlining and Proposed Amendments to City Council Rules of Procedure regarding Ordinance Readings

Mr. Dave Osaki, Community Development Director, provided background information on AB16-116, the development review process streamlining initiative, and proposed amendments to the City Council Rules of Procedure regarding final plat ordinances.

Councilmember Kamp moved to amend City Council Rules of Procedure, Section 7.4, Types of Council Action, as presented in attachment 1, to allow for ordinances accepting final plats to be adopted upon first and final reading; the motion was seconded by Councilmember Rasmussen.

General discussion ensued regarding the process for approving and amending final plats.

On vote, Motion carried (7-0).

FINAL ACTION

1. AB16-117: Ordinance No. 013/2016, Amending MMC 5.03, Admission Tax; Final Reading

³ CLERK'S NOTE: The executive session was held after Final Action item no. 2.

Ms. Nelson provided background information on AB16-112, and minor amendments to the proposed ordinance since first reading was accepted; and provided responses to Council inquiry regarding additional information provided.

Councilmember Rasmussen moved to adopt Ordinance No. 013/2016, an ordinance of the City of Monroe, Washington, amending Monroe Municipal Code Chapter 5.03, Admissions Tax; updating and clarifying the taxable activities subject to said chapter; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

2. AB16-118: Approval of Proposed Blueberry Lane/N Kelsey Street Traffic Study

Mr. Feilberg provided background information on AB16-118 and the proposed traffic study of the intersection of Blueberry Lane an North Kelsey Street.

Councilmember Kamp moved to approve use of Contingency Fund for the Blueberry/Kelsey Traffic Study in an amount not to exceed \$8,000; the motion was seconded by Councilmember Davis.

General discussion ensued regarding timeframe and scope of the traffic study.

On vote,

Motion carried (7-0).

EXECUTIVE SESSION

1. Pricing of Property [RCW 42.30.110(1)(c)] – 10 minutes

Mayor Thomas stated the Council would recess into executive session for approximately 10 minutes to discuss the Pricing of Property [RCW 42.30.110(1)(c)]; and read the appropriate citation into the record.

The meeting recessed into executive session at 7:53 p.m., was extended for an additional 5 minutes, and reconvened at 8:10 p.m.

Councilmember Rasmussen moved to accept a Letter of Intent with the Irwin Development Group for a portion of Lot 5, North Kelsey Village Monroe; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

Councilmember Rasmussen moved to direct the Mayor and Staff to bring a final purchase and sale agreement with the Irwin Development Group for a portion of Lot 5, North Kelsey Village Monroe; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (7-0).

COUNCILMEMBER REPORTS

1. ~~City Council Legislative Affairs Committee (Councilmember Kamp) --~~
CANCELLED

No report – meeting was cancelled.

2. Community Transit Board of Directors Meeting (Councilmember Cudaback)

Councilmember Cudaback stated she was unable to attend the meeting.

3. Snohomish Health District Board of Directors (Councilmember Rasmussen)

Councilmember Rasmussen reported on the items discussed at the September 13, 2016, Snohomish Health District Board of Directors Meeting, including: Ruckelshaus Center Assessment Report, legal counsel contract, budget, and per capita request.

4. Individual Reports

Councilmember Gamble commented on the Evergreen State Fair, Fair Days Parade, start of school, and 2017 Budget process.

Councilmember Kamp commented on the Evergreen State Fair, Fair Days Parade, and Monroe Board and Blade Skate Park.

Councilmember Rasmussen commented on the Fair Days Parade, banners, Snohomish Health District clean-up of the Sky Valley Education Center, and upcoming Police versus Fire football game.

Councilmember Hanford commented on the Evergreen State Fair, Fair Days Parade, Appreciation Dinner, Snohomish County Affordable Housing Breakfast, 9/11 Memorials, and thanked all those in the armed forces and Monroe Police Department for their service.

Councilmember Cudaback commented on the Evergreen State Fair and work with YMCA.

Councilmember Scarboro commented on the Fair Days Parade.

STAFF/DEPARTMENT REPORTS

1. Individual Reports

Mr. Osaki reported on the following topics: proposed code amendments regarding low impact development, and downtown stakeholders meeting.

Police Chief Tim Quenzer reported on the Wheels and Wings Event, Walk to School Day, and upcoming Police versus Fire football game.

- 2. Land Sales Update

No report was provided at the time of the meeting.

- 2. Public Works Report (B. Feilberg, Public Works Director)

Mr. Feilberg noted the Public Works Update included in the Council packet, and noted road grinding and paving projects to take place in the next few weeks.

- 3. Washington State Auditor's Office Public Records Request Report (E. Smoot, City Clerk)

No verbal report was provided at the time of the meeting.

MAYOR/ADMINISTRATIVE REPORTS

City Administrator Gene Brazel reported on the following topics: Everett College Advisory Board Meeting and September Snohomish County Cities Dinner Meeting.

- 1. Monroe This Week (September 9, 2016, Edition No. 35)

Mayor Thomas noted the inclusion of Monroe This Week, Edition No. 35, in the agenda packet, and reported on the following items: Fair Days Parade, Coffee with the Mayor, fundraisers attended, meeting with 'Aktion Parks' regarding a cablepark at Lake Tye, the 2017 Budget, meetings with local legislators regarding the 2017 Legislative Priorities, SR522, and maintenance of the West Main Street Roundabout.

- 2. Draft Agenda for September 13, 2016, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the September 20, 2016, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto.

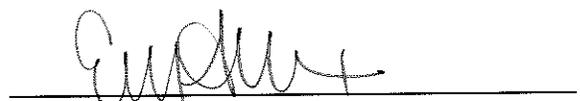
ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Gamble to adjourn the meeting. On vote,
Motion carried (7-0).

MEETING ADJOURNED: 8:47 p.m.



 Geoffrey Thomas, Mayor



 Elizabeth M. Smoot, MMC, City Clerk

Minutes approved at the Regular Business Meeting of September 20, 2016.