



**MONROE CITY COUNCIL**  
**Legislative Affairs Committee Meeting**  
Tuesday, October 13, 2015, 6 P.M.  
Council Conference Room, City Hall

## **MINUTES**

### **I. Call to Order**

A regular meeting of the City of Monroe Legislative Affairs Committee was held on October 13, 2015. The meeting was called to order by Councilmember Hanford at 6:02 p.m. in the Staff open space area of City Hall.

Council Present: Ed Davis<sup>1</sup>; Kevin Hanford; Jim Kamp  
Staff Present: Gene R. Brazel, City Administrator; Elizabeth M. Smoot, City Clerk  
Public Present: Chad Minnick

### **II. Approval of Minutes**

City Clerk Elizabeth Smoot stated the minutes for the Legislative Affairs Committee Meeting of Tuesday, September 15, 2015, are still in draft, and will be presented at the next meeting for approval.

### **III. Unfinished Business**

#### **A. DRAFT 2016 Legislative Priorities**

Mr. Gene Brazel, City Administrator presented the draft 2016 Legislative Priorities pamphlet. General discussion ensued regarding the items listed, descriptions, and priority ranking of items. Mr. Brazel specifically noted two items new to the listing from the 2015 priorities: the sharing of marijuana excise tax, and Main Street Program Funding. The draft will be updated to include the Committee's priority ranking, and presented to the full Council for their consideration.

### **IV. New Business**

#### **A. Lobbyist RFP – Proposal Review**

Mr. Brazel provided an update on the RFP process: four proposals were received, and reviewed by a staff member utilizing the criteria established in the RFP document. Three proposals were determined to have met the standard to be reviewed by the Committee, and presented for review.

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<sup>1</sup> CLERK'S NOTE: Councilmember Davis arrived at approximately 6:05 p.m.  
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General discussion ensued regarding the RFP process; and the committee decided to allow two weeks to review the proposals and rate them based of the criteria established. The Committee will hold a special meeting on Tuesday, October 27, 2015, to review the scorings and select candidates for interviews with the full Council at the City Council Regular Business Meeting on Tuesday, November 10, 2015.

**V. Other – NONE.**

A. Proposal for Retail Sales of Marijuana

Councilmember Kamp inquired as to an email received by the Council regarding a proposal for retail sales of marijuana. Ms. Smoot provided information on the initiative/referendum process which has been provided to the requestor. General discussion ensued regarding zoning.

**VI. Next Committee Meeting – (October 27, 2015 – Special Meeting)**

Committee members confirmed the next meeting will be a special meeting of the Committee to review the RFP proposals and select interview candidates. The November Committee Meeting will be cancelled.

**VII. Adjournment**

Councilmember Davis moved to adjourn the October 13, 2015, Legislative Affairs Committee Meeting; the motion was seconded by Councilmember Hanford. Motion approved (3-0).

The meeting was adjourned at 6:29 p.m.