

 APPROVED

**CITY OF MONROE
PLANNING COMMISSION MINUTES
June 20, 2011**

The meeting of the Monroe Planning Commission was scheduled for June 20, 2011 at 7:00 p.m., in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

CALL TO ORDER

Chairman Loots called the meeting to order at 7:00 p.m.

ROLL CALL

Secretary Kim Shaw called the roll. The following were:

Present: Chairman Loots, Commissioners Ed Davis, Dave Demarest, Bill Kristiansen, Carl Philip, Wayne Rodland

Staff Present: Public Works Director Brad Feilberg, Associate Planner Mark Landkammer, Secretary Kim Shaw

Chairman Loots informed the commissioners that James Kamp has been appointed to City Council and will no longer be serving on the Planning Commission. Since he held the position of Vice Chairman, Chairman Loots called for nominations for that position.

Commissioner Demarest nominated Commissioner Kristiansen for the position of Vice Chairman. Commissioner Kristiansen accepted the nomination. The vote was seconded by Commissioner Philip. Vote carried unanimously 6/0.

Public Works Director Brad Feilberg introduced Associate Planner, Mark Landkammer to the commissioners.

CITIZEN COMMENT

No comment at this time

WORKSHOP

A. Introduction to 2012 amendment cycle of the Comprehensive Plan – Brad Feilberg, Public Works Director

The Comprehensive Plan is the 20-year development plan for the city. The Land Use Element includes land use designations, goals and policies that establish the city's land use patterns, zoning, and development regulations. The Plan also includes Natural Environment, Utilities, Housing, Transportation, Capital Facilities, and Shoreline Elements that establish goals and policies on how the city will deal with the items covered in each element.

Public Works Director Brad Feilberg explained that the city has advertised for citizen initiated amendments for the 2012 cycle. To date, there has been interest from the First Air Field to get on the docket. They are proposing accessory uses and expansions to the north of the site. They are also anticipating a zoning change to Service Commercial. He also expressed that this is also a time for staff, Planning Commission and Council to add any items to the potential docket.

B. CPA2011-B –System Plan Updates - Brad Feilberg, Public Works Director

As part of the city's 2011 comprehensive plan amendment cycle, the city has updated the system plans for storm water, water, wastewater, and transportation. These updates provide current information on the state of the systems and bring the capital facilities plans in line with current conditions and available funds.

Public Works Director Brad Feilberg explained that initially the 2011 docket cycle did not include these sections as aforementioned. With the reorganization of the city departments, he felt that the Planning Department should be commenting on those plans also so they would be integrated into the document. There has been an addendum to the System Plan Update section of the Comprehensive Plan and that will be rolled into the current document. Growth has been slower than expected so the need for the future facility improvements has been phased out to a later date. A public hearing is scheduled for July 11, 2011 with adoption by City Council July 18, 2011.

Discussion continued with Director Feilberg addressing a variety of sections of the document for clarification purposes. Commissioner Demarest mentioned that he would like to have the population figures indicate that a portion of this current figure is actually from the Department of Corrections. There were other grammatical changes to the document that Director Feilberg will revise.

DISCUSSION BY COMMISSIONERS AND STAFF

Commissioner Rodland may not be present at the July 11th meeting. Commissioner Philip will not be present at the next two meetings. He also informed the commissioners that he has accepted a position out of state so his last meeting will be July 25th.

Commissioner Demarest asked for an update on the East Monroe Development project. Director Feilberg said that an Environmental Study is now being completed by the city. He also updated the commissioners about the status of Wal-Mart and that they have a court date set for tomorrow.

ADJOURNMENT

Commissioner Philip made a motion that the June 20, 2011 Planning Commission meeting be adjourned. Commissioner Kristiansen seconded the motion. By vote the motion carried 6/0. The meeting was adjourned at 7:32 p.m.



Paul Loots
Chairman



Kim Shaw
Planning Commission Secretary