

CITY OF MONROE
PLANNING COMMISSION MINUTES
September 21, 2015

The special meeting of the Monroe Planning Commission was scheduled for **September 21, 2015 at 7:00 p.m.**, in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

CALL TO ORDER

Chair Kristiansen called the meeting to order at 7:00 p.m.

ROLL CALL

Secretary Christina LaVelle called the roll. The following were:

Commissioners Present: Chair Kristiansen, Commissioner Coonan, Commissioner Duerksen, Commissioner Jensen, Commissioner Stanger and Commissioner Tuttle

Staff Present: Director of Community Development David Osaki and Planning Commission Secretary Christina LaVelle

COMMENTS FROM CITIZENS

None

APPROVAL OF MINUTES

August 31, 2015

- Commissioner Coonan moved to accept the **August 31, 2015** Planning Commission meeting minutes as written. Commissioner Duerksen seconded. Motion carried 6/0.

Chair Kristiansen reopened the public hearing from the **September 14, 2015** Planning Commission Meeting on the 2015 Integrated Comprehensive Plan Update/Draft Environmental Impact Statement (DEIS).

PUBLIC HEARING (Public hearing is for the purposes of Planning Commission Deliberation on the Comprehensive Plan. The public testimony portion of the public hearing has been closed.)

A. 2015 Integrated Comprehensive Plan Update/Draft Environmental Impact Statement (DEIS)

Director Osaki summarized the following:

- Director Osaki presented Resolution No. 20/2012 outlining the criteria for the Planning Commission to develop findings and conclusions to present to the City Council.

The Commission's discussion is summarized below:

- The Commission discussed the downtown master plan and its consistency with the Comprehensive Plan policies and goals.
- The Commission assisted Director Osaki in developing findings and conclusions.
- The Commission additionally assisted Director Osaki in synthesizing the key themes, goals, and objectives of the plan into the findings.

7:31 p.m. – Conference Call

Chaz Bates
Consultant from Studio Cascade

Mr. Bates discussed with the **Commission** the revisions and those items to be revised in the 2015 Draft Comprehensive Plan. The revisions addressed content, consistency, and formatting.

The **Commission** continued discussion as summarized below:

- **Director Osaki** discussed incorporating language in the ordinance to allow for non-substantive changes to the Comprehensive Plan if needed, after City Council adoption.
- The **Commission** discussed the possibility of the City Council making substantive changes to the Comprehensive Plan, after the Planning Commission forwards the findings and conclusions to the Council, and the potential impacts of such changes.

Commissioner Jensen moved to continue the public hearing to **Monday, September 28, 2015, at 7:00 p.m.** in the Monroe City Hall Council Chambers. Motion was seconded by **Commissioner Duerksen**. Motion carried 6/0.

NEW BUSINESS

A. Briefing- Draft Supplemental Environmental Impact Statement- East Monroe

Director Osaki introduced and summarized the East Monroe Comprehensive Plan Amendment and Rezone.

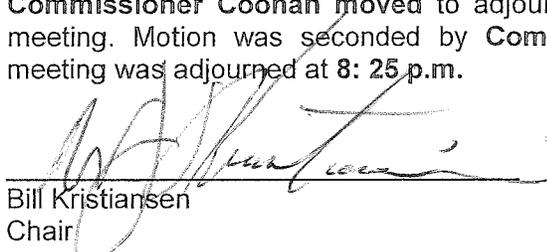
- **Director Osaki** presented the history, background, and timeline of the non-project action. Additionally, he summarized the December 1, 2015 deadline to address the Growth Management Hearings Board (GMHB) decision.

DISCUSSION BY COMMISSION AND STAFF

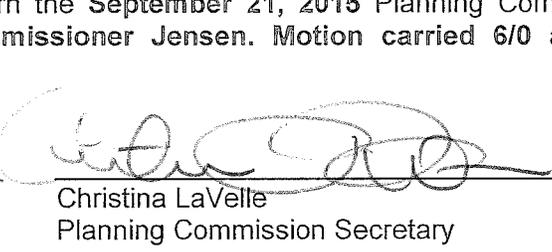
- **Director Osaki** discussed the following:
 - The East Monroe Public Hearing, September 23, 2015 and the tentative timeline of events.
 - City Council last week passed an ordinance for Planning Commission pay to be increased to \$75 a meeting.
 - The Mayor will be recommending a new Planning Commissioner, Jay Bull. He is scheduled to attend next week.

ADJOURNMENT

Commissioner Coonan moved to adjourn the **September 21, 2015** Planning Commission meeting. Motion was seconded by **Commissioner Jensen**. Motion carried 6/0 and the meeting was adjourned at **8: 25 p.m.**



Bill Kristiansen
Chair



Christina LaVelle
Planning Commission Secretary