

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The September 15, 2015, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Goering, Hanford, Kamp, and Rasmussen.

Staff members present: Brazel, Farrell, Feilberg, Haley, Osaki, Quenzer, Rozzano, Smoot, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Rasmussen.

**ANNOUNCEMENTS AND PRESENTATIONS**

1. Proclamation: Constitution Week (September 17 - 23, 2015)

Mayor Thomas read the proclamation into the record, encouraging all to reflect upon, and give thanks for, the blessings, ideals, and way of life established by the *Constitution of the United States of America*, during Constitution Week, September 17, through September 23, 2015; and presented the proclamation to Ms. Carol Shorno and Ms. Lynn Dulaney, representatives from the Daughters of the American Revolution.

3. Presentation: Monroe Municipal Court (Judge Mara Rozzano)

The Honorable Judge Mara Rozzano, Monroe Municipal Court, presented information on the court, including: court employees, 2015 statistics (case filings, police transports, in-custody hearings), potential to start video court (for in-custody hearings), and alternative sentencing options/opportunities. The Mayor and Council thanked Judge Rozzano for her service and presentation.

**COMMENTS FROM CITIZENS**

There were no citizens' present wishing to address the City Council.

**CONSENT AGENDA**

1. Approval of the Minutes; September 8, 2015, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 86192 through 86234, and ACH Payments, in a total amount of \$1,805,917.72*)

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,  
Motion carried (6-0)<sup>1</sup>.

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<sup>1</sup> CLERK'S NOTE: Councilmember Hanford was absent from Council Chambers for the Vote on the Consent Agenda.

**EXECUTIVE SESSION**

1. Potential Litigation [RCW 42.30.110(1)(i)(ii)] (20 minutes)

Mayor Thomas stated that the Council would recess into Executive Session to discuss Potential Litigation [RCW 42.30.110(1)(i)(ii)] for approximately 20 minutes and read the appropriate citation into the record.

*The meeting recessed into executive session at 7:16 p.m., the session was extended for an additional 55 minutes, and the meeting reconvened at 8:33 p.m.*

**UNFINISHED BUSINESS**

1. AB15-159: Discussion: Second Addendum to Concessionaire and Property Use Agreement with H3O for Cable Wakeboard Park Facilities at Lake Tye Park

Mr. Zach Lell, City Attorney, presented background information on AB15-159, and reviewed the main terms to be included in the proposed Second Addendum to the Concessionaire and Property Use Agreement with H3O for Cable Wakeboard Park Facilities at Lake Tye Park.

Councilmember Goering moved to direct staff to release the document<sup>2</sup> to H3O for the purposes of negotiation with the text changes that were discussed earlier during executive session; the motion was seconded by Councilmember Davis.

Councilmembers expressed their thanks to City Staff and the City Attorney for their work on this matter, and general discussion ensued regarding the terms of the proposed second addendum.

On vote,

Motion carried (6-1);  
Councilmember Rasmussen opposed.

Mayor Thomas noted that Councilmember Kamp had to leave early, and would not be present for the remainder of the meeting<sup>3</sup>.

2. AB15-160: Discussion: 2015 Comprehensive Plan Update

Mr. Dave Osaki, Community Development Director, provided an update on the 2015 Comprehensive Plan process and timeline; and noted the Planning Commission has completed their review of all chapters of the draft plan, and passed along to the consultant for finalization. The Commission will now begin work on findings and conclusions to accompany the recommendation to Council. Mr. Osaki also noted the current Resolution (No. 14/2015) which references the target adoption date as September 29, 2015, and the need to pass a new resolution with an updated target

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<sup>2</sup> CLERK'S NOTE: 'the document' refers to the proposed Second Addendum to the Concessionaire and Property Use Agreement with H3O for Cable Wakeboard Park Facilities at Lake Tye Park.

<sup>3</sup> CLERK'S NOTE: Councilmember Kamp exited the Council Chambers at approximately 8:43 p.m.

adoption date. This item is scheduled to be presented to Council for their consideration on October 6, 2015.

Mayor Thomas thanked the Planning Commission and Mr. Osaki for their work on the Comprehensive Plan Update project.

2. AB15-161: Ordinance No. 013/2015 Amending MMC 2.32.010, Planning Commission Compensation; First Reading

Mr. Brazel provided information on AB15-161 and the proposed amendments to Monroe Municipal Code 2.32, increasing Planning Commission's compensation to \$75.00 per meeting.

Councilmember Goering moved to waive Council Rules of Procedure requiring two readings of Ordinance No. 013/2015; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

Councilmember Goering moved to adopt Ordinance No. 013/2015, amending Chapter 2.32 of the Monroe Municipal Code, Planning Commission; section 2.32.010, Created – Membership -Compensation, providing for severability; and establishing an effective date; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (6-0).

## **NEW BUSINESS**

1. AB15-162: Discussion: Impact Fee Deferral System [ESB 5923]

Mr. Brad Feilberg, Public Works Director, presented background information on AB15-162 and Engrossed Senate Bill [ESB] 5923, requiring the establishment of an Impact Fee Deferral System; and reviewed related policy/process decisions for Council's consideration.

General discussion ensued regarding policy/process items (limits on deferrals per applicant; deferral duration; administrative fees; implementation; and public hearings/input), looking into what Snohomish County and City are doing in this regard, and the School District's interest/request to meet on this matter.

Mayor Thomas stated that staff will bring back information requested on this item for further discussion in October 2015.

2. AB15-163: Authorization to Add an Full Time Employee (FTE) - Front Desk Administrative Clerk, Police Department

Police Chief Tim Quenzer provided background information on AB15-163 and the request for authorization to add a full time employee (FTE) to the Police Department's staff -- a Front Desk Administrative Clerk.

Councilmember Hanford moved to authorize the addition of a Full Time Employee (FTE) – Front Desk Administrative Clerk, Police Department; the motion was seconded by Councilmember Davis. On vote,

Motion carried (6-0).

**FINAL ACTION**

1. AB15-164: Resolution No. 015/2015 Establishing Downtown Parking Regulations

Mr. Feilberg presented background information on AB15-164, and the proposed resolution establishing new parking restrictions in the Downtown area.

General discussion ensued regarding notification to residents in the downtown Monroe area of these amendments.

Councilmember Hanford moved to adopt Resolution No. 015/2015 establishing parking restrictions in the City of Monroe; and repealing Resolution No. 13/2015; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (6-0).

**COUNCILMEMBER REPORTS**

1. City Council Legislative Affairs Committee

Councilmember Davis reviewed the items discussed at the Tuesday, September 15, 2015, City Council Legislative Affairs Committee Meeting, including: a review of the 2015 Legislative Priorities, items for the 2016 Legislative Priorities, and timeframe for distribution to legislators. General discussion ensued regarding priorities and timeline for distribution.

Councilmember Goering commented on Monroe High School Fall Sports (football and volleyball), Homecoming, and the opening of a Mosque in the community.

Councilmember Gamble commented on Monroe High School and Youth Football, assistance of a local business with some recent car troubles, and the forthcoming Police Department versus Fire District football game (Saturday, September 19, 2015, 12 p.m., Monroe High School).

Councilmember Rasmussen commented on the first full week of school and the Police versus Fire football game.

**STAFF/DEPARTMENT REPORTS**

Mr. Mike Farrell, Parks and Recreation Director, reported on the following topics: National Day of Service, upcoming volunteer service days, Swift Night Out, Beer/Bacon/BBQ/Bands Car Show, the Monroe Farm-to-Table Farmer's Market, and the Harvest Festival at Lake Tye Park (Saturday, October 17, 2015) – a collaboration of the Department and the Farmer's Market.

Ms. Pamela Haley, Monroe Municipal Court Administrator, reported on possible court alternatives being currently researched (video court, etc.), and provided data on court services.

Mr. Osaki commented on the new planner.

Police Chief Tim Quenzer reported on the following topics: graduation and honors received of Officer Shaun Van Eaton, the start of the Citizens Academy, and the Police versus Fire football game.

**MAYOR/ADMINISTRATIVE REPORTS**

1. Monroe This Week (*September 11, 2015, Edition No. 13*)

Mayor Thomas reported on meetings held and events attended the previous week, and noted upcoming events.

Mr. Brazel provided an update on the Lobbyist RFP (one proposal received to-date).

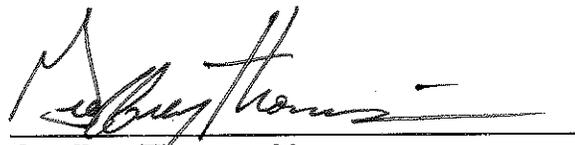
2. Draft Agenda for September 22, 2015, Regular Business Meeting

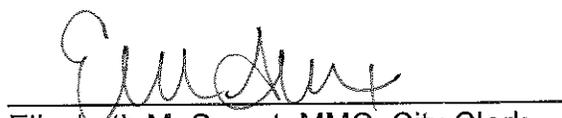
Mr. Brazel reviewed the draft agenda for the September 22, 2015, Regular Business Meeting, the extended agenda, and additions thereto.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Goering and seconded by Councilmember Gamble to adjourn the meeting. On vote,  
Motion carried (6-0).

**MEETING ADJOURNED: 9:24 p.m.**

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Smoot, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of September 22, 2015.*