



**MONROE CITY COUNCIL**  
**Legislative Affairs Committee Meeting**  
Tuesday, April 21, 2015, 6 P.M.  
Council Conference Room, City Hall

**MINUTES**

**I. Call to Order**

A regular meeting of the City of Monroe Legislative Affairs Committee was held on April 21, 2015. The meeting was called to order by Chairperson Davis at 6:03 p.m. in the Council Conference Room of City Hall.

Council Present: Ed Davis; Jim Kamp  
Staff Present: Gene R. Brazel, City Administrator; Tina LaVelle, Planning Tech  
Public Present: None

**II. Approval of Minutes**

Councilmember Davis moved to approve the March 17, 2015, Legislative Affairs Committee Meeting minutes; the motion was seconded by Councilmember Kamp. Motion approved (2-0).

**III. New Business**

Councilmembers Davis and Kamp suggested that staff reach out to our State Legislative Representatives and invite them to a future council meeting to report on the 2015 Legislative session. The committee asked to extend the invitation to the surrounding cities as they may have joint matters they would like to share or propose.

**IV. Unfinished Business**

**A. Lobbyist Services Request for Proposal (RFP)**

General discussion ensued regarding the concept of hiring a lobbyist to act on the City's behalf. Administrator Brazel provided RFP examples from the Cities of Federal Way and Kelso, and explained, that while a formal process wasn't required to hire a lobbyist firm, some cities choose to go through the RFP process to help decide who would be the best fit for the agency. The Committee stated that going to a RFP process was in the best interest of the city; and asked Administrator Brazel to check with the City Attorney to ensure there is no conflict of interest in regards to the existing proposal received from Green Light Strategies and the East Monroe Re-Zone.

## **V. Other**

### **A. FINAL 2015 Work Plan**

The Committee reviewed the work plan; and, regarding the Council Rules of Procedure item, discussed looking into an amendment regarding the use of a hearing examiner for appeals, as opposed to the City Council. Benefits were discussed, including the expertise added to the process by utilizing a licensed attorney. The Committee requested looking further into the proposed amendment at a future meeting.

### **VI. Next Committee Meeting – (May 19, 2015)**

### **VII. Adjournment**

Councilmember Davis moved to adjourn the April 21, 2015, Legislative Affairs Committee Meeting; the motion was seconded by Councilmember Kamp. Motion approved (2-0).

The meeting was adjourned at 6:30 p.m.