

**CITY OF MONROE
PLANNING COMMISSION MINUTES
June 22, 2015**

The special meeting of the Monroe Planning Commission was scheduled for **June 22, 2015 at 7:00 p.m.**, in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

CALL TO ORDER

Chair Kristiansen called the meeting to order at **7:02 p.m.**

ROLL CALL

Secretary Kim Shaw called the roll. The following were:

Commissioners Present: Chair Kristiansen, Commissioner Rodland, Commissioner Duerksen, Commissioner Jensen

Commissioners Absent: Commissioner Tuttle, Commissioner Stanger

Staff Present: Director of Community Development David Osaki and Planning Commission Secretary Kim Shaw

COMMENTS FROM CITIZENS

None

APPROVAL OF MINUTES

None

Chair Kristiansen reopened the public hearing from the June 15, 2015 Planning Commission Meeting on the 2015 Integrated Comprehensive Plan Update/Draft Environmental Impact Statement (DEIS).

PUBLIC HEARING (Public hearing is for the purposes of Planning Commission Deliberation on the Comprehensive Plan. The public testimony portion of the public hearing has been closed.)

A. 2015 Integrated Comprehensive Plan Update/Draft Environmental Impact Statement (DEIS)

Director Osaki summarized the following:

The packet distributed to the Commissioners consisted of revised Chapter 1 with the edits of the Planning Commission, Action items with track changes, Chapter 10 (Implementation) with track changes reflecting edits of the Planning Commission and a version of revised Chapter 10 with no track changes.

The Commission's discussion is summarized below:

- **Chapter 1, 2 and 10** – The overall consensus of the Commission is that these are approved and can be provided to the consultant for completion.
- **Director Osaki** explained that the Puget Sound Regional Council (PSRC) had comments on the draft Comprehensive Plan which will require new policies. He will update the Commissioners as they move forward.
- **Goals and Policies** - Agreed to have the consultant identify, for some remaining policies, the applicable chapters that they are associated with.

Commissioner Jensen moved to continue the public hearing to Monday, June 29, 2015 at 7:00 p.m. in the Monroe City Hall Council Chambers. **Commissioner Duerksen** seconded. **Motion carried 4/0.**

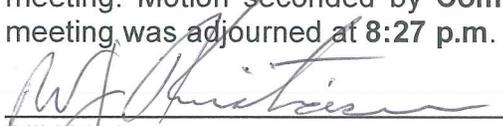
DISCUSSION BY COMMISSION AND STAFF

Director Osaki:

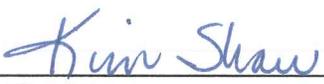
- **Planning Commission** vacancy - there have been at least two (2) applications submitted.
- **Appointment for Park Board** representative – this will be an action item on the next meeting's agenda.
- **Tractor Supply** was issued a grading permit and building permit will be issued shortly.
- **City Council** passed two ordinances for the Downtown Planning Area – one is for permit fee waivers and the other is the creation of an ordinance addressing Sidewalk Use Permits.
- **Associate Planner** Nick Holland will be leaving the city's employment; his last day will be July 1st.
- **H3O** – There was a presentation before City Council last week
- **Commissioner Jensen** inquired about the timing of the downtown street projects. **Director Osaki** said the 2nd phase will start soon and the target is to be done by the end of July.
- **Commissioner Rodland** noted that Orville Pearl, with the City Parks Department will be retiring soon and he would like to see Orville as a possible Planning Commissioner.

ADJOURNMENT

Commissioner Duerksen moved to adjourn the **June 22, 2015** Planning Commission meeting. Motion seconded by **Commissioner Rodland**. **Motion carried 4/0** and the meeting was adjourned at **8:27 p.m.**



Bill Kristiansen
Chair



Kim Shaw
Planning Commission Secretary