

APPROVED

CITY OF MONROE
PLANNING COMMISSION MINUTES
June 29, 2015

The special meeting of the Monroe Planning Commission was scheduled for **June 29, 2015** at **7:00 p.m.**, in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

CALL TO ORDER

Chair Kristiansen called the meeting to order at **7:00 p.m.**

ROLL CALL

Secretary Christina LaVelle called the roll. The following were:

Commissioners Present: Commissioner Jensen, Commissioner Tuttle, Commissioner Rodland, Chair Kristiansen, and Commissioner Duerksen

Commissioners Absent: Commissioner Stanger

Staff Present: Director of Community Development David Osaki, Public Works Director Brad Feilberg and Planning Commission Secretary Christina LaVelle

COMMENTS FROM CITIZENS

None

APPROVAL OF MINUTES

June 15, 2015

- **Commissioner Duerksen** and **Commissioner Jensen** abstained from voting due to their absence from the June 15, 2015 Planning Commission Meeting.
- Due to a lack of quorum, voting on the approval of minutes was postponed until a future date when all Commissioners are in attendance.

Chair Kristiansen reopened the public hearing from the June 22, 2015 Planning Commission Meeting on the 2015 Integrated Comprehensive Plan Update/Draft Environmental Impact Statement (DEIS).

PUBLIC HEARING (Public hearing is for the purposes of Planning Commission Deliberation on the Comprehensive Plan. The public testimony portion of the public hearing has been closed.)

A. 2015 Integrated Comprehensive Plan Update/Draft Environmental Impact Statement (DEIS)

Director Osaki summarized the following:

- **Director Osaki** mentioned that Chapters 1, 2, 10 (Introduction, Community Visions with goals, policies, action items and Implementation) from the Draft 2015 Comprehensive Plan Update /Draft Environmental Impact Statement (DEIS)) were sent to the consultant for changes per Planning Commission recommendations.
- **Director Osaki** presented the June 29, 2015 Planning Commission agenda materials. The packet included Chapter 8 (Capital Facilities and Utilities), Chapter 9 (Environment - as edited by City staff per Planning Commission recommendations) and Chapter 7 (Parks, Recreation and Open Space).

The Commission's discussion is summarized below:

- The **Commission** discussion included wordsmithing, editing, and clarifying the content of Chapter 8 (Capital Facilities and Utilities) and Chapter 9 (Environment).
- The **Commission** discussed issues with consistency in terminology throughout the plan (e.g. using the title of "chapter" in lieu of "element" throughout the plan).
- The **Commission** recommended clarifying that "chapter" will be used in lieu of "element" in the text within Chapter 1, signifying that the terms are in essence one and the same.
- **Commissioner Jensen** presented a version of Chapter 9 with certain personal edits to **Director Osaki** and the **Commission**.
- The **Commission** discussed Chapter 7 (Parks, Recreation, and Open Space), deciding to make limited changes in deference to the work the Parks Board has put into that Chapter.

Commissioner Duerksen moved to extend the June 29, 2015 Planning Commission meeting past 9:00 p.m. **Commissioner Tuttle** seconded. **Motion carried 5/0.**

Commissioner Jensen moved to continue the Public Hearing to Monday, July 13, 2015 at 7:00 p.m. in the Monroe City Hall Council Chambers. **Commissioner Tuttle** seconded. **Motion carried 5/0.**

NEW BUSINESS

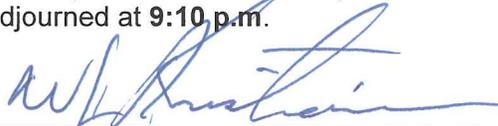
A. Parks Board Appointee

- The Commission postponed the appointment of a new Parks Board Member to a future date when all of the Commissioners are in attendance.

DISCUSSION BY COMMISSION AND STAFF

ADJOURNMENT

Commissioner Duerksen moved to adjourn the **June 29, 2015**, Planning Commission meeting. Motion seconded by **Commissioner Tuttle**. **Motion carried 5/0** and the meeting was adjourned at **9:10 p.m.**



Bill Kristiansen
Chair



Christina LaVelle
Planning Commission Secretary