



# MONROE CITY COUNCIL

Regular Business Meeting  
Tuesday, March 23, 2021, 7:00 P.M.  
Zoom Online Meeting Platform

**Mayor**  
*Geoffrey Thomas*

**Councilmembers**  
*Heather Rousey, Mayor Pro Tem;  
Patsy Cudaback; Kevin Hanford;  
Jason Gamble, Jeff Rasmussen;  
Ed Davis, & Kirk Scarboro*

## MINUTES

### CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Mayor Pro-Tem Rousey called the meeting to order at 7:00 p.m.

### ROLL CALL

Mayor Thomas was excused.

Councilmembers present:

Rousey, Cudaback, Hanford, Davis, Rasmussen, and Scarboro

Councilmember Gamble was excused. There was no objection from Council.

Staff present:

Knight, Hasart, Swanson, Warthan, Feilberg, Farrell, Jolley, Haley, Criswell, Roberts, Peterson, Ottow, Darrow, Huebner, Christian, Marrero, and City Attorney Lell

Guests present:

Consultant Adams, Lynsey Gagnon, Volunteers of America

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Davis.

### PUBLIC COMMENTS

There were no comments from the public.

### CONSENT AGENDA

- 5.1. City Council Meeting Minutes for 03/09/2021
- 5.2. City Council Meeting Minutes for 03/16/2021
- 5.3. Approval February 2020 Payroll
- 5.4. AP/ACH Payment Approvals
- 5.5. Resolution 004/2021 Adopting 2020 Snohomish County Hazard Mitigation Plan
- 5.6. First Responders Flex Fund Contract
- 5.7. 2021 Concessionaire Agreement Renewal
- 5.8. Memorandum of Understanding COVID-19 Relief Leave

**Motion:** Move to approve the consent agenda. Councilmember Davis moved. Councilmember Scarboro seconded. Motion passed 6-0.



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## NEW BUSINESS

- 6.1. Watershed Restoration and Enhancement Plan – Mr. Ottow reviewed the substance of the plan as presented in the Council packet and introduced Ms. Darrow as our committee representative. Mr. Ottow informed Council that the Snoqualmie Tribe has announced they will be voting no on the proposed plan due to some communications concerns.

Councilmember Cudaback stated she heard during the presentation that the East Monroe site purchase was not considered a high priority and inquired whether there would have been funding for it if it was a high priority. Staff responded there is approximately \$300 million for the highest priority projects but East Monroe was not one of them.

Councilmember Scarboro mentioned the plan highlights stream flow improvements but he felt East Monroe affects river flow. Might this help make it a higher priority. Staff gave examples of the projects rated higher in priority and indicated Department of Ecology is aware of the various projects that may be done on the East Monroe property if purchased.

**Motion:** Move to authorize City of Monroe Watershed Restoration Enhancement Committee Representative to recommend approval of the Watershed Restoration and Enhancement Committee Area 7 Plan. Councilmember Hanford moved. Councilmember Davis seconded. Motion passed 6-0.

- 6.2. Succession Planning: Approval of Public Works Wastewater Treatment Plant Operator Position. Mr. Christian discussed the need for recruiting and filling this position sooner than anticipated.

Councilmember Cudaback inquired as to why the position is temporary. Staff responded this position would be discontinued if the incumbent returns and does not retire. The City would disclose this possibility to any applicants. Councilmember Cudaback inquired if the law requires that we have four operators. Staff responded we must have enough operators to sufficiently operate our plant.

**Motion:** Move to authorize early hiring of one wastewater treatment plant operator. Councilmember Cudaback moved. Councilmember Scarboro seconded. Motion passed 6-0.

## STAFF/DEPARTMENT REPORTS

- 7.1. Finance February 2021 Report – Ms. Hasart presented the report as included in the meeting packet.
- 7.2. Human Resources/IT March 2021 Report – Mr. Christian presented the report as included in the meeting packet.
- 7.3. Police Department February 2021 Council and Drone Usage Report – Chief Jolley presented the report as included in the meeting packet.
- 7.4. Emergency Management Report – Mr. Feilberg presented the report as included in the meeting packet and shared information regarding Snohomish County's COVID-19 Vaccination efforts (attachment 1).
- 7.5. Economic Development March 2021 Report – Mr. Huebner presented the report as included in the meeting packet.



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- 7.6. Human Services February 2021 Report – Ms. Adams presented the report as included in the meeting packet. Ms. Adams introduced Lynsey Gagnon with Volunteers of America who provided additional details regarding cold weather services and coordinated entry activities (attachment 2).

Councilmember Cudaback thanked both Ms. Adams and Ms. Gagnon for their work. It is important and she appreciated everything they are doing. Councilmember Cudaback mentioned she has done the County Trauma Informed Care training and inquired if Ms. Gagnon's staff has done so. Ms. Gagnon affirmed her staff has had this training.

### COUNCILMEMBER REPORTS

Councilmember Hanford provided information about the most recent Legislative Affairs Committee meeting.

Councilmember Cudaback stated she is happy the county is moving into Phase III and is looking forward to getting past the pandemic and opening up to the new normal.

Councilmember Rasmussen echoed Councilmember Cudaback's comments. He felt this is a step in the right direction and is looking forward to moving up.

### MAYOR/ADMINISTRATIVE REPORTS

City Administrator Update. Ms. Knight reviewed the extended agenda as presented in the meeting packet.

Ms. Knight discussed the possibility of using American Rescue Plan Act resources to fund a Senior Accountant and an IT Manager. Councilmember Scarboro inquired if these two positions would be discontinued after two years. Ms. Knight responded that expectations are these positions would continue but Council has the ability to address all City positions every year as part of the budget process. Council had no objection to staff pursuing this option.

Ms. Knight mentioned there are no current items scheduled for discussion on the April 6, 2021 Council Study Session.

**Motion:** Move to cancel the April 6, 2021 Council meeting. Councilmember Rasmussen moved. Councilmember Davis seconded. Motion passed 6-0.

Ms. Knight provided an update on House Bill 1054, the police tactics bill. Since the bill passed to the Senate, there has been new amendments/adjustments, specifically removing the ability for law enforcement to use an MRAP vehicle (military surplus equipment). The City has an MRAP and it is only used defensively. Many jurisdictions have sent letters to the Senate expressing their concerns about this removal. Ms. Knight inquired if Council would support the City sending a similar letter. There was no objection from Council.

Mayor's Report. Mayor Pro-Tem Rousey informed Council regarding the meetings she, along with Ms. Knight and Mr. Huebner, attended this last week with various state legislative members in support of funding to finish State Route 522. Meetings were with Representatives Kloba, Eslick, and Duerr and Senators Stanford and Wagoner. She advocated for this funding and that SR522 needs to be included in the transportation budget.



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## ADJOURNMENT

**Motion:** Move to adjourn. Councilmember Rasmussen moved. Councilmember Davis seconded. Motion passed 6-0.

**MEETING ADJOURNED:** 8:03 p.m.

[Heather K. Rousey \(Apr 13, 2021 21:16 PDT\)](#)

Heather Rousey, Mayor Pro-Tem

Rabecca R. Hasart, Interim City Clerk

# Vaccination Progress

As of March 16, 2021

Total Doses Administered:

**253,897**

Completed Vaccinations:

**100,588**

Available Vaccine Administered:  
(Through SnoCo and healthcare partners)

**89.6%**

Percent of Snohomish County  
Completely Vaccinated:

**15%**

Based on Percentage of  
Snohomish County Residents Aged 16+

[www.snohd.org/covidvaccine](http://www.snohd.org/covidvaccine) or [bit.ly/snocovaccine](https://bit.ly/snocovaccine)





# COVID-19 Vaccination



## ELIGIBLE MARCH 31

If you have questions about eligibility,  
please visit [www.FindYourPhaseWa.org](http://www.FindYourPhaseWa.org)

- All people covered in prior phases
- People ages 60-64
- Critical workers in congregate settings in the following categories:
  - Restaurants
  - Manufacturing
  - Food Service
  - Construction
- People with two or more comorbidities (as defined by the Department of Health)
- People living in congregate settings
- People experiencing homelessness who access services or housing in congregate settings



Case Count (cumulative since Jan. 2020)	Last Updated: 1:32 p.m. 3/23/21	Change from 3/22/21
Confirmed	30,069	+52
Probable	2,127	-2
Deaths	555	+1*
Currently hospitalized (not cumulative)	24 confirmed COVID*	+1 confirmed COVID
Hospitalized patients requiring ventilators (not cumulative)	3	+1

Note: "Probable" cases include close contacts of a confirmed case who become symptomatic, positive antigen test, or positive serology/antibody test AND a credible history of COVID-like illness. For full definition of a "Probable" case, [please see the Department of Health guidance](#).

\*\* Based on what is reported to the Health District daily, and a weekly reconciliation with state Department of Health data.



2020-2021 Cold Weather Shelter  
Season Review  
&  
Overview of  
East County Coordinated Entry

Lynsey Gagnon, Executive Director  
VOAWW Community Resource Centers





# 2020-2021 Sky Valley Cold Weather Shelter

- Ran from 10/23 – 3/15
- Held at Evergreen State Fairgrounds, 4H Building
- 52 nights open
- 61 unduplicated individuals served
- 281 total bed nights
- Biggest ‘team’ to date – VOA, TTNS, City of Monroe, Snohomish County, Medical Reserve Corps, EvergreenHealth Monroe, countless community groups and volunteers!

# What is Coordinated Entry?

## Why is it important?

- Process for people to access the prevention, housing and/or other services that they need.
  - Call 2-1-1 for intake assessment
- Incorporates uniform screening and assessment, prioritization and program matching, with connections to mainstream services to help those seeking housing and services access appropriate programs more efficiently.
- 2011 - Moved from multiple housing lists from multiple agencies, to one list (or pool, rather) that in theory is more coordinated among housing service providers.
- Participant experience should be easier, with one call for an assessment rather than multiple calls to multiple agencies.

# How has Coordinated Entry been going in East County the past few years?

- Navigator role has shuffled around from different agencies, which have not been located in East County
- The number of homeless individuals may seem like they are decreasing in the Sky Valley, but in more rural areas of East County, the need is becoming greater than it's been in the recent past
- This has resulted in homeless and vulnerable individuals and families experiencing...
  - Lack of consistency
  - No trust, no connections, no relationships
  - Growing frustration in CE and the system in general

# How is Coordinated Entry (CE) going to be different this time?

- Navigator role is filled by someone born and raised in Sky Valley, that has already been serving this population and has developed trust
- Agency deeply committed trauma-informed care practices and building community resiliency
- Focus on collaborative efforts around quality and building a system of change in East County
- Recognize it's not just the Navigators role to move everyone out of CE, but it is in cooperation and a team effort with key partners aimed at improving the system from start to finish
- This is a TEAM –
  - Navigator
  - Sky Valley Resource Center
  - Take the Next Step
  - City of Monroe & Office of Neighborhoods
  - Catholic Community Services
  - St. Vincent de Paul

# Questions?









# MCC Minutes 03-23-2021

Final Audit Report

2021-04-14

Created:	2021-04-14
By:	Becky Hasart (bhasart@monroewa.gov)
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