

**CITY OF MONROE  
PLANNING COMMISSION MINUTES  
Monday, December 14, 2015**

The regular meeting of the Monroe Planning Commission was scheduled for **Monday, December 14, 2015 at 7:00 p.m.**, in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

**CALL TO ORDER**

**Chair Kristiansen** called the meeting to order at **7:00 p.m.**

**ROLL CALL**

**Secretary Christina LaVelle** called the roll. The following were:

**Commissioners Present:** Chair Kristiansen, Commissioner Bull, Commissioner Coonan, Commissioner Duerksen, Commissioner Jensen, Commissioner Stanger and Commissioner Tuttle

**Staff Present:** Director of Community Development David Osaki, Senior Planner Melissa Place, Planning Commission Secretary Christina LaVelle

Also present was Mayor Geoffrey Thomas,

**COMMENTS FROM CITIZENS**

**Kurt Goering, Councilmember**

Councilmember Goering announced the expiration of his term as Councilmember for the City of Monroe effective December 31, 2015. Additionally, he expressed gratitude to the Planning Commission for its hard work in 2015.

**APPROVAL OF MINUTES**

- May 11, 2015  
**Commissioner Stanger** moved to accept the May 11, 2015 minutes as written. **Commissioner Jensen** seconded. Motion carried **7/0**.
- October 12, 2015  
**Commissioner Coonan** moved to accept the October 12, 2015 minutes with noted changes. **Commissioner Duerksen** seconded. Motion carried **7/0**.
- October 19, 2015  
**Commissioner Coonan** moved to accept the October 19, 2015 minutes as written. **Commissioner Bull** seconded. Motion carried **7/0**.
- October 26, 2015  
**Commissioner Coonan** moved to accept the October 26, 2015 minutes as written. **Commissioner Duerksen** seconded. Motion carried **7/0**.

## **NEW BUSINESS**

### **A. 2016 Work Program**

Discussion of proposed Planning Commission 2016 Work Program

- **Mayor Geoffrey Thomas** outlined the objectives of the 2016 work program as it pertains to City Council priorities. With this, he expressed his gratitude to the Planning Commission for the work accomplished in the 2015.
- **Community Development Director Osaki** and **the Commission** discussed the 2016 Work Program. The discussion included updates to general code amendments, zoning (including signs, critical areas), and zoning map amendments, and permit process improvement code amendments. In addition, **the Commission** discussed the annual Comprehensive Plan amendment process.
- **Senior Planner Place** and **the Commission** discussed the Low Impact Development (LID) Code Update. The discussion included the 2016 Washington State requirements for local municipalities and the potential impacts from the update to future development applications in Monroe.

### **DISCUSSION BY COMMISSION AND STAFF**

- The cancellation of the regular Planning Commission meeting for December 28, 2015.

### **ADJOURNMENT**

**Commissioner Jensen** moved to adjourn the **December 14, 2015** Planning Commission meeting. Motion was seconded by **Commissioner Duerksen**. Motion carried **7/0** and the meeting was adjourned at **8:26 p.m.**

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Bill Kristiansen  
Chair

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Christina L. LaVelle  
Planning Commission Secretary