A SHORTCOURSE ON LOCAL PLANNING

Department of Commerce
Innovation is in our nature.

A Short Course on Local Planning

Wednesday, April 20th, 2016, 6:15 – 9:15 p.m.
Holiday Inn Hotel, 3105 Pine Street, Everett Wa, 98201

Hosted by the City of Everett and the Planning Association of Washington (PAW)
In conjunction with the PAW Spring Conference

Agenda:

6:15 – 6:30 **WELCOME AND INTRODUCTIONS…….Commerce**

6:30 – 7:00 **THE LEGAL BASIS OF PLANNING IN WASHINGTON……Tadas Kisielius, Attorney at Law**
The constitutional basis for zoning, the statutory basis of planning in Washington State, and early planning statutes. Constitutional issues in land use planning

7:00 – 7:30 **THE GMA AND COMPREHENSIVE PLANNING BASICS…….Steve Butler, FAICP**
Overview of the Growth Management Act requirements for local planning. Development regulations, capital facility spending, and other tools for implementing the comprehensive plan.

7:30 – 7:40 **BREAK**

7:40 – 8:10 **ROLES AND RESPONSIBILITIES…….Dave Osaki, AICP**
Roles and responsibilities in the planning process. Legislative vs quasi-judicial decisions, tips for encouraging public involvement, best practices for effective meetings.

8:10 – 8:50 **OPEN GOVERNMENT LAWS…….…… Tadas Kisielius, Attorney at Law**
Appearance of Fairness Doctrine , Open Public Meetings Act and Introduction to the Public Records Act. *This training meets the requirements of ESB 5964(laws of 2014) requiring every member of a governing body to take Open Public Meetings Act training within 90 days of taking an official role, and every four years thereafter, as long as they remain in that role. Attendees will receive a certificate of training.*

8:50 – 9:15 **QUESTIONS AND ANSWERS**

PAW Planning Association of Washington

WA cities Insurance Authority

APA WA American Planning Association Washington Chapter

AWC Association of Washington Cities

AWC Risk Management Service Agency

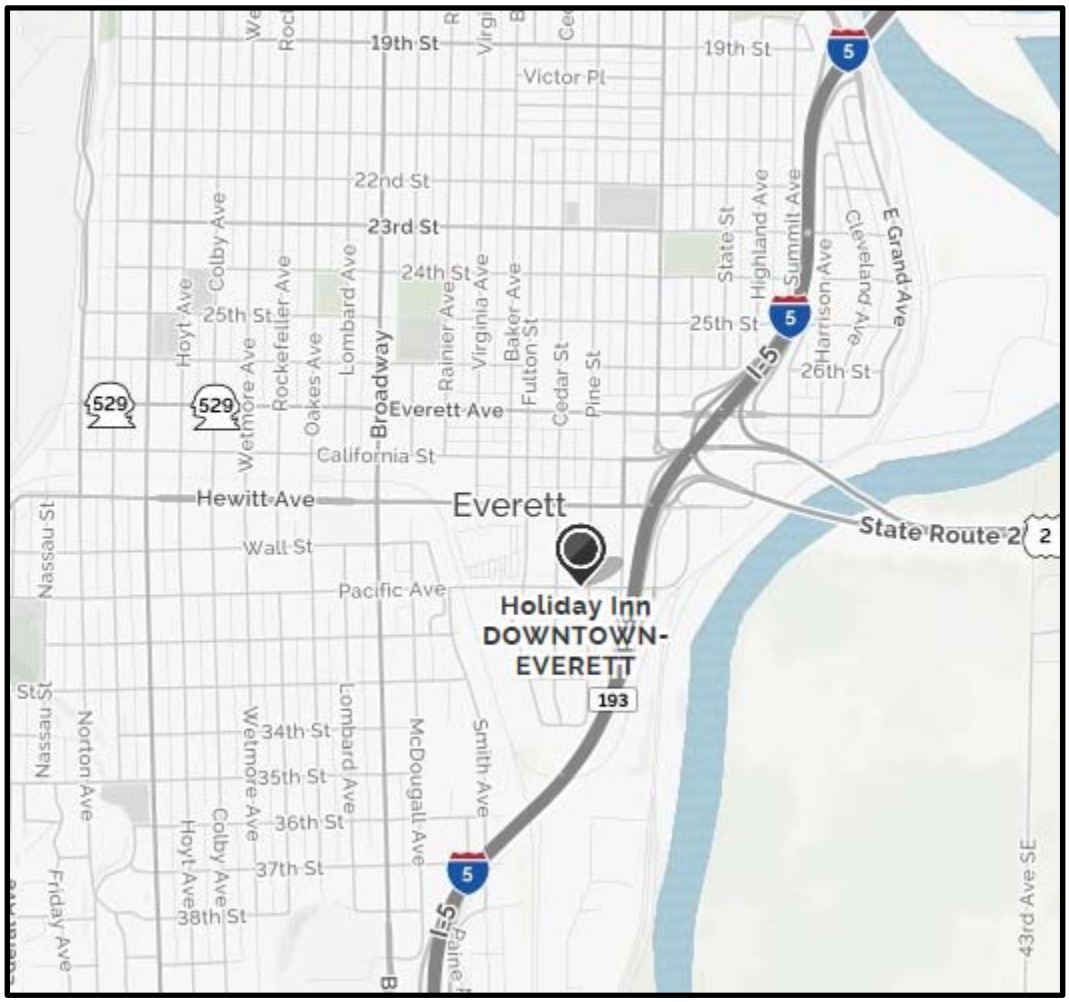
REGISTRATION: Please register by April 14, 2016 by sending an email with your name, organization and title (if applicable) and the location of the short course you wish to attend to **shortcourse@commerce.wa.gov** or by leaving the same information at 360 725-3064. Registration is not required, but helps for planning purposes; all will be welcome at the event.

DIRECTIONS AND MAP:

Driving Directions from I-5

Heading North on I-5: Take Exit #193-Pacific Ave. on your right. Turn left off the exit onto Pacific Ave. Go 1 block west and turn left on Pine St. The hotel will be immediately on your left.

Heading South on I-5:Take Exit #194-Everett Ave./City Center. Keep right and then turn right off the exit onto Everett Ave. Turn left onto Cedar St. Turn left on Pacific Ave. Turn right on Pine St. The hotel will be immediately on your left.



City elected officials will earn 3 CML credits in Community Planning and Development
County elected officials will receive 2 core credits towards Certified Public Official Training

A Short Course on Local Planning: Training citizen planners since 1977

The Short Course is an opportunity for planning commissioners, local government staff, elected officials, and community members to learn about our state's legal framework planning, comprehensive planning and community development processes, and public involvement in the planning process.

www.commerce.wa.gov/growth 360.725.3064

LOCAL HOSTS: **Allen Giffen, Community Development Director, City of Everett**

Alex Wenger, President, Planning Association of Washington

MODERATOR: **Anne Fritzel, AICP, Senior Planner, Growth Management Services**, Washington Department of Commerce www.commerce.wa.gov/growth
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PRESENTERS: **Tadas Kisielius, Attorney at Law,** Van Ness Feldman, LLP
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Steve Butler, FAICP, Planning & Policy Manager, MRSC
206.625.1300 sbutler@mrsc.org www.mrsc.org

Alison Hodgkin (Snohomish County)

ADDITIONAL TRAINING AND EDUCATIONAL OPPORTUNITIES IN WASHINGTON

Department of Commerce, Growth Management Services *www.commerce.wa.gov/growth*. See the short Course Manual and Videos under the "Short Course on Local Planning" tab.

Municipal Research and Services Center of Washington at *www.mrsc.org* : See *A Planner's Pocket Reference* at. *www.mrsc.org/subjects/planning/PocketRef.aspx* which includes glossaries, websites for land use, environment, legal, housing, census, economics, transportation, online tutorials, technical tools, model codes, and land use law.

Washington State Office of the Attorney General Trainings on Open Government, Open Public Meetings Act and Public Records Act training at *www.atg.wa.gov/OpenGovernmentTraining.aspx*

OUR SHORT COURSE PARTNERS

Planning Association of Washington (PAW) is a statewide, grass-roots, non-profit incorporated in 1963. The mission of PAW is "to provide unbiased practical planning education to the citizens of Washington State". To this end, PAW created the Short Course on Local Planning and is a Founding Partner of the short Course. *www.planningpaw.org* **Founding Partner since 1980.**

The Washington Cities Insurance Authority (WCIA) is a liability insurance risk pool which supports member risk management through education. WCIA encourages their members to attend the Short Course on Local Planning because it is recognized as a tool for reducing land-use liability. *www.wciapool.org/* **Sliver Partner since 2009.**

Washington Chapter of the American Planning Association (WA-APA) *www.washington-apa.org/* **Bronze Partner since 2014.**

Association of Washington Cities (AWC) and the **Risk Management Services Agency (RMSA)** *www.awcnet.org/ and www.awcnet.org/PropertyLiability.aspx See* ***GMA Comp Plan Conversation Starter*** videos . *www.awcnet.org/ResourcesResearch/GMACompPlanConversationStarters.aspx* **Partners since 2015.**