

**MONROE CITY COUNCIL**  
**Regular Business Meeting**  
**August 25, 2020, 7:00 P.M.**

**Zoom Online Meeting Platform**

**Join:** <https://us02web.zoom.us/j/89536855135>

**Mayor:** *Geoffrey Thomas*

**Councilmembers:** *Ed Davis, Mayor Pro Tem; Patsy Cudaback; Jason Gamble;  
Kevin Hanford; Jeff Rasmussen; Kirk Scarboro; and Heather Rousey*

**AGENDA**

Call To Order

1. Virtual Participation Information

The City Council meeting will be held virtually via Zoom Meeting. Due to the COVID-19 pandemic, and Proclamation 20-28.8 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Join Zoom Meeting:

- Click link: <https://us02web.zoom.us/j/89536855135>
- Dial in: (253) 215-8782
- Meeting ID: 895 3685 5135

Roll Call

Pledge Of Allegiance

1. Councilmember Gamble

Documents:

[American Flag.jpg](#)

Announcements/Presentations

1. Presentation: Snohomish Health District (Heather Thomas, Public & Government Affairs Manager)

Documents:

[Presentation - Sno Health District.pdf](#)

2. Proclamation: Overdose Awareness Day (Mayor Thomas)

Documents:

[Proclamation - Overdose Awareness Day.pdf](#)

3. Proclamation: Labor Day (Mayor Thomas)

Documents:

[Proclamation - Labor Day.pdf](#)

## Public Comments

This time is set aside for members of the public to speak to the City Council on any issue related to the City of Monroe; except any quasi-judicial matter subject to a public hearing. Three minutes will be allowed per speaker.

### 1. Virtual Participation Information

If you are attending the meeting virtually (using the link or number provided above) please indicate that you would like to speak by clicking “raise hand” and the Mayor will call on attendees to speak at the appropriate time. If you are joining by phone, dial \*9 to “raise hand.”

Attendees can alternatively submit written comments to be read into the record at the time of the meeting. All written comments must be received prior to 5:00 p.m. on the day of the meeting and must be 350 words or less. Submit to [gpfister@monroewa.gov](mailto:gpfister@monroewa.gov).

## Consent Agenda

### 1. Approval of the Minutes: July 28, 2020, Regular Business Meeting

Documents:

[MCC Minutes 7-28-2020.pdf](#)

### 2. Approval of the Minutes: August 4, 2020, Regular Study Session

Documents:

[MCC Minutes 8-4-2020.pdf](#)

### 3. Approval of AP Checks and ACH Payments

Documents:

[AP Packet.pdf](#)

### 4. AB20-126: Authorize the Mayor to Execute Addendum No. 1 to the Interlocal Agency Agreement with the City of Sultan and the City of Lake Stevens for the Municipal Court Assessment (D. Knight)

Documents:

[AB20-126 ILA Addendum with Lake Stevens and Sultan.pdf](#)

### 5. AB20-127: Ordinance 010/2020, Amending 2020 Budget, Final Reading (B. Hasart)

Documents:

[AB20-127 Ordinance Amending 2020 Budget.pdf](#)

### 6. AB20-128: Ordinance 011/2020, Amending Chapter 9.25.040 MMC, Violation of Order, Stay out of Drug Areas (SODA), Final Reading (J. Jolley)

Documents:

[AB20-128 Ordinance Amending MMC 9.25.040 SODA.pdf](#)

7. AB20-129: Community Human Services Advisory Board (CHSAB) Appointment Corrections (R. Adams/R. Huebner)

Documents:

[AB20-129 CHSAB Appointment Corrections.pdf](#)

8. AB20-130: ISOutsource Agreement for Exchange to Microsoft Office 365 Upgrade and Date Migration to SharePoint Online (B. Warthan)

Documents:

[AB20-130 ISOutsource Agreement.pdf](#)

9. AB20-131: 2021 Updated Budget Development Calendar (B. Hasart)

Documents:

[AB20-131 2021 Updated Budget Development Calendar.pdf](#)

10. AB20-132: FCS Group Planning Fee Cost of Service Study (B. Swanson)

Documents:

[AB20-132 Planning Fee Cost of Service Study.pdf](#)

## New Business

1. AB20-133: IT Assessment (B. Warthan)

Documents:

[AB20-133 IT Assessment.pdf](#)

2. AB20-134: Resolution No. 014/2020: Authorizing an Interfund loan between Fund 307 (borrower) and Fund 520 (lender) (B. Hasart)

Documents:

[AB20-134 Interfund Loan Resolution.pdf](#)

3. AB20-135: Resolution No. 015/2020: Suspend Collection of Capital Contributions from Comcast (B. Feilberg)

Documents:

[AB20-135 Resolution Suspending Collection of Capital Contributions from Comcast.pdf](#)

4. AB20-136: Continuation of Emergency Executive Orders (COVID-19) 2020-001 and 2020-003 (B. Feilberg)

Documents:

[AB20-136 Emergency Executive Orders.pdf](#)

5. AB20-137: Finance Department Temporary Help (B. Hasart)

Documents:

[AB20-137 Finance Department Temp Help.pdf](#)

## Staff/ Department Reports

### 1. Community Development (B. Swanson)

Documents:

[Report - Community Development.pdf](#)

### 2. Finance (B. Hasart)

Documents:

[Report - Finance.pdf](#)

### 3. Community Human Services Advisory Board (R. Adams)

Documents:

[Report - CHSAB.pdf](#)

## Councilmember Reports

### 1. Finance/Human Resources Committee Meeting of August 18, 2020 (Councilmember Gamble, Chair)

Documents:

[Council Report - FHR Agenda Packet 8-18-20.pdf](#)

## Mayor/ Administrative Reports

### 1. City Administrator Update (D. Knight)

- Extended Agenda

Documents:

[Extended Agenda.pdf](#)

### 2. Mayor's Update

- Monroe This Week (August 21, 2020, Volume 6, Edition 32)

Documents:

[MTW Volume 6 Edition 32.pdf](#)

## Executive Session

### 1. To Discuss Property Acquisition Pursuant to RCW 42.30.110(1)(b) *Action may or may not be taken.*

## Adjournment

Majority vote to extend past 10:00 p.m.

## Closed Session

To Discuss Collective Bargaining Pursuant to RCW 42.30.140(4)(a)

THE CITY COUNCIL MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS  
AGENDA

Accommodations for people with disabilities will be provided upon request. Please call the Deputy  
City Clerk at 425-967-1272. Please allow advance notice.